

LIST OF TRAINING / WELLNESS PROGRAMS ATTENDED BY CITEM EMPLOYEES C.Y. 2017

PROGRAM TITLE	OBJECTIVES	DATE	NO. OF DAYS / HOURS	VENUE	NO. OF ATTENDEES		
					MALE	FEMALE	TOTAL
Effective Communication Workshop	To identify communication barriers in the organization and learn effective ways on communicating with colleagues and clients, whether written or verbal	January 05 - 06	16 hours	CITEM HallONE Conference Room	6	29	35
Graphika Manila 2017 Conference	A two-day, yearly conference in the Philippines that focuses on the latest techniques and strategies when it comes to design, illustration, animation, and brand identity from invited local speakers and abroad	January 21 - 22	16 hours	SMX Convention Center Manila, Pasay City	9	6	15
Seminar of Food Safety, FDA Labelling Guidelines, Packaging and Cliniquing, GMP Seminar and Factory Visit	To create awareness among participants on the importance of good manufacturing guidelines and provide methods of adopting GMP and understand its international requirements	January 30 - February 01	24 hours	Bacolod, Negros Occidental	0	2	2
2nd Philippine 3D Printing and Digifab Conference 2017	Focuses on additive manufacturing and digital fabrication in the Philippines, anticipating the dawning of a new era in manufacturing	February 08 - 09	16 hours	Crowne Plaza Manila Galleria, Ortigas Ave., Ortigas Center, Quezon City	0	2	2
PhilGEPS Training	Intends to familiarize the attendees with the use of PhilGEPS and keep pace with new system developments and upgrades	February 09 - 10	16 hours	AM Zone Internet Café, Ortigas Ave. Ext., Rosario, Pasig City	2	8	10
Brand Equity Development of MSMEs Workshop	To enable entrepreneurs and other business entities appreciate the concept of branding and brand equity to increase their competitiveness, and sustain business growth	February 16 - 17	16 hours	Bacolod, Negros Occidental	0	1	1
ISO 9001:2015 Appreciation Seminar	The course intends to allow the participants to have a general understanding of the ISO 9001:2015 requirements to ensure effective planning, preparation and implementation of a Quality Management System; Initiate enhancement of the existing Documented Information; and clarify the requirements of the standard with regard to the risk-based thinking concept	March 30 - 31	16 hours	New World Hotel, Malate, Manila	9	24	33
Philippine Quality Award Development Course	Aims to assist and train the public sector to understand, interpret and use the PQA Performance Excellence Framework in writing a complete application report	April 04 - 07	32 hours	Development of the Academy of the Philippines Office, Pasig City	0	1	1
4th Forum for Heads of Internal Audit Service/Office	Aims to strengthen internal auditing in the Public Sector by discussing Internal Audit Capability Model	April 27	8 hours	Crowne Plaza Manila Galleria, Ortigas Ave., Ortigas Center, Quezon City	0	1	1

PROGRAM TITLE	OBJECTIVES	DATE	NO. OF DAYS / HOURS	VENUE	NO. OF ATTENDEES		
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Government Procurement Reform Act R.A. 9184 and its Revised IRR and Updates	To know the updates on R.A. 9184 and its Implementing Rules and Regulations	May 10 - 12	24 hours	COA Office, Diliman, Quezon City	0	1	1
22nd Edition of Graphic Expo 2017	Is an annual expo in graphic arts, printing & publishing, photo-video, creative design and imaging, Internet and web publishing, and multimedia	June 01 - 02	16 hours	SMX Convention Center Manila, Pasay City	3	3	47
ISO 9001:2015 Risk Thinking Workshop	Clarify the requirements of the standard with regard to the risk-based thinking concept; Discuss the activities within the organization where the requirements on risks and opportunities can be fulfilled	June 06 - 07	16 hours	Hotel Jen, Roxas Boulevard, Pasay City	9	32	41
Financial Statement and Analysis	Aims to communicate to their interested users quantitative and objective information that are useful in making decisions	June 16	8 hours	Philippine Trade Training Center	1	1	2
2nd Quarter 2017 HR Managers Fellowship Meeting and Learning Session	To discuss best practices in CES Board in terms implementation of programs and policies for managers	June 21	8 hours	Department of Agriculture, Conference 1, New DA Building, Elliptical Road, Diliman, Quezon City	2	2	4
Energy Consumers and Stakeholders Conference	Targets to launch a new contracting round for coal and petroleum contracts in December, two years after the fifth round in 2015	July 12	8 hours	Philippine International Convention Center	0	5	5
Internal Quality Audit Retooling Workshop	To equip the agency with the knowledge on how to plan and conduct audits through the adoption of the "process approach" and "risk-based thinking"; To understand the structure and interpretation of the requirements of ISO 9001:2015 in the context of an INTERNAL auditor; To understand what objective evidence might be needed to demonstrate conformance with the QMS requirements; and to be able to report valid, factual and value-adding audit findings.	July 19 - 20	16 hours	Vivere Hotel, Alabang	4	17	21
Scholarship Program on China-Asean E-Commerce of Agro Business Products	To help participants from ASEAN countries gain further insights into the opportunities created by Belt and Road initiative for e-commerce of agro-based products between China and ASEAN countries, identify challenges they face and will face and policies for improving supporting services in the fields of customs, inspection and quarantine, financial service and logistics etc., and to enhance exchanges among the participants and lend new impetus to cross-border e-commerce of agro-based products between China and ASEAN	July 11 - July 31	20 days	Nanning, China	3	0	3

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Orientation Seminar on the Government Procurement Refor Act (R.A. 9184) and its Revised IRR	To know the updates on R.A. 9184 and its Implementing Rules and Regulations	August 29 - 30	16 hours	CITEM HallONE Conference Room	13	53	66
Public Symposium on Economic Integration and Nation Building	To let ASEAN people have a better understanding and appreciation of, greater emotional attachment to, and deeper engagement with ASEAN and the region	September 21	8 hours	Marco Polo Ortigas Manila, Ortigas, Pasig	0	2	2
Basic Photography Seminar	To get participants be familiar with photographic materials, as well as artistic composition and design which will equip even non-professional photographers contribute good inputs to the agency	September 23	8 hours	CITEM HallONE Conference Room	12	25	37
Seminar on Developing Confidence in Using Microsoft Powerpoint 2013	To improve productivity on creating presentations	September 29	8 hours	Philippine Trade Training Center	1	7	8
Supervisory Effectiveness for Improved Quality and Productivity Seminar	To equip attendees with necessary management skills and qualities needed for effective supervision such as communicating, motivating, and developing workers, as well as be able to interpret the process involved in planning, organizing, staffing, directing and controlling	October 10 - 12	16 hours	Philippine Trade Training Center	1	2	3
Problem Solving and Decision-Making Techniques	This seminar aims to provide participants with the knowledge, skills and framework for a systematic approach to problem solving and the decision-making process	October 24 - 25	16 hours	Philippine Trade Training Center	1	10	11
ASEAN+6 Construction Forum	The Forum is positioned to take advantage of the benefits of the economic integration which includes the vibrant flow of goods, services, investments and skilled labor, and overcoming the challenges brought with it, thus the inclusion of the construction industry players in the ASEAN countries, both from the government and private sector	October 25	8 hours	Solaire Resort Hotel, Parañaque City	0	2	2
Ugnayan 2017	To make participants fully aware the value of personally taking care of their total wellness and be equipped with effective practices that can be applied in the workplace, community and at home	November 08	8 hours	Tajeros Hall, AFP Commissioned Officers Club, Camp Aguinaldo EDSA, Quezon City	0	2	2
Recruitment, Selection and Placement System	To enable attendees review and enhance the recruitment program of their respective agencies by formulating strategies and policies on recruitment, selection and placement	November 15 - 16	16 hours	Civil Service Commission, Batasan Road, Quezon City	0	1	1

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Training / Workshop for the Food Industry: Marketing and Compliance to Regulatory Requirements	Focuses in the establishment of the documentary requirements by regulatory bodies and to understand better its importances	November 20 - 23	32 hours	Philippine Trade Training Center	0	1	1
New Employees Orientation	An HR activity provided to newly-hired employees intending to orient them from the nature of the agency, its mandate, functions and core values down to good to know information provided by speakers of different agencies such as GSIS, Philhealth and Pag-IBIG	November 23	8 hours	CITEM HallONE Conference Room	7	11	18
Sub-Regional Workshop on Making a Living from Copyright in the Creative Industries: Business and Legal Issue for Game Developers	The seminar would help promote Intellectual Property (IP) to the younger generation who are exposed to new technologies as IP contributes to the well-being of the country	November 28 - 29	16 hours	Dusit Thani Hotel, Makati City	1	0	1
Mandatory Continuing Legal Education Program	To keep the lawyers abreast with the law and jurisprudence, maintain the ethics of the profession, and enhance the standards of the practice of law	December 05 - 08	32 hours	UP Law Center, Bocobo Hall, Diliman, Quezon City	0	1	1

CITEM EMPLOYEES WELFARE PROGRAM

Gender and Development Awareness Program	To ensure that gender-responsive governance is promoted and mainstreamed in the agency; Will cover Magna Carta of Women and the Women's Empowerment, Development and Gender Equality Plan, and other activities	December 07	4 hours	CITEM HallONE Conference Room	-	-	100
Emergency Awareness Seminar	To understand the importance of Emergency Preparedness Program, be able to identify hazards in the workplace, and learn the do's and don't's during emergencies such as earthquakes and fire	August 01	1 day	CITEM HallONE	-	-	170
Flu Vaccination	To create / sustain a healthier workforce and raise awareness in the significance of having a good health	August 04	1 day	CITEM HallONE Conference Room	-	-	110
CSC Fun Run	A kick-off activity of Civil Service Commission in celebration of its 118th Anniversary which also serves as a fund-raising activity for the Pamanang Lingkod Bayani Program of CSC	September 03	4 hours	Quirino Grandstand, Manila	10	47	57