

**DEPARTMENT ORDER NO. 16-01**

Series of 2016

**SUBJECT: Designation of Undersecretary Nora K. Terrado as  
Undersecretary for the Industry Promotion Group**

In the interest of the service and by virtue of the powers vested by law in the Secretary to designate any undersecretary to supervise the functional groups, bureaus, offices and agencies, including attached agencies to the DTI, Undersecretary Nora K. Terrado is hereby designated as the Supervising Undersecretary for the Industry Promotion Group (IPG) of the DTI (vice Ponciano C. Manalo, Jr., resigned December 31, 2015).

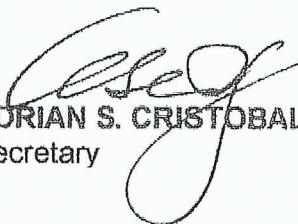
She will supervise DTI attached offices/agencies that belong to said functional group. Accordingly, she shall assume membership in boards, councils and committees of said functional group.

This designation is in addition to Undersecretary Terrado's earlier designation as the Chief-of-Staff (COS) of the Secretary.

This Order takes effect immediately and shall remain in full force and effect until amended, modified, revoked, or superseded by a subsequent issuance.

For the information and guidance of all concerned.

Issued this January 5, 2016 in Makati, Metro Manila, Philippines.

  
**ADRIAN S. CRISTOBAL JR.**  
Secretary

*Enabling Business Empowering Growth*

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**DEPARTMENT ORDER NO.**

Series of 2011

**Subject:** Restructuring of the Department of Trade and Industry

**WHEREAS**, Section 2 of Executive Order No. 242-A series of 1987 authorizes the Secretary of Trade and Industry to make operational/structural adjustments in the DTI as and when necessary to achieve effectiveness and efficiency in accomplishing the DTI's mandate;

**WHEREAS**, Section 1 of Executive Order No. 242-A series of 1987 also authorizes the Secretary of Trade and Industry to designate any Undersecretary to supervise the bureaus, offices, and agencies, including the attached entities consistent with the mandate of the Department;

**WHEREAS**, it is imperative to effect further institutional changes to ensure a more effective and streamlined organization that is deemed responsive to the current priorities of the Administration;

**NOW, THEREFORE**, pursuant to the authority granted to the Secretary of the Department of Trade and Industry in Section 4 of E.O. No. 242-A dated 26 July 1987 to designate any Undersecretary to supervise bureaus/offices/agencies in DTI, Section 2 of E.O. No. 124 dated 19 July 1999 to make operational adjustments in DTI, and Section 2 (2), Book IV of E.O. No. 292, empowering the DTI Secretary to establish policies and standards for the operation of the Department pursuant to the approved programs of government and in the interest of the service, the following are hereby directed:

**Sec 1. The Trade and Investment Promotions Group.** The International Trade Group shall be renamed Trade and Investment Promotions Group (TIPG) and shall be headed by a duly designated Undersecretary. The TIPG shall be responsible for the trade and investment promotions activities of DTI. It shall include all the staff bureaus and offices involved in trade and investment promotion. The TIPG shall be composed of the following bureaus, offices, and attached agencies:

- (i.) Bureau of Export Trade Promotion (BETP),
- (ii.) Foreign Trade Service Corps (FTSC), except the Philippine Trade and Investment Centers (PTICs) in Washington, Brussels, Geneva, Beijing and Jakarta,
- (iii.) Philippine Trade Training Center (PTTC),
- (iv.) Center for International Trade Expositions and Missions (CITEM), and
- (v.) Philippine International Trading Corporation (PITC)

**Sec 2. The Industry Development and Trade Policy Group.** The Industry and Investments Group shall be renamed the Industry Development and Trade Policy Group (IDTPG) and shall be headed by a duly designated Undersecretary. The IDTPG shall formulate and implement industry development, investment and international trade policies and

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strategies, be responsible for matters pertaining to international trade relations, whether bilateral, regional, multilateral and the World Trade Organization (WTO) and formulate positions and strategies for trade negotiations. It shall include all the staff bureaus and offices involved in industry development, investment and trade policy formulation and international negotiations. The IDT<sup>PG</sup> shall be composed of the following:

- (i.) Board of Investments (BO)
- (ii.) Bureau of International Trade Relations (BITR)
- (iii.) Bureau of Import Services (BIS)
- (iv.) Center for Industrial Competitiveness (CIC)
- (v.) The Philippine Trade and Investment Centers (PTICs) in Washington, Brussels, Geneva, Beijing and Jakarta.

Sec 3. The Consumer Welfare and Trade Regulation Group (CWTRG) shall be renamed as Consumer Welfare and Business Regulation Group (CWBRG) to be headed by a duly designated Undersecretary. The CWBRG shall continue to protect the rights of consumers and to make effective the system of enforcement and redress of consumers' rights. The CWBRG shall be composed of the following bureaus and offices:

- (i.) Bureau of Product Standards (BPS)
- (ii.) Bureau of Trade Regulation and Consumer Protection (BTRCP)
- (iii.) Philippine Accreditation Bureau (PAB)
- (iv.) Philippine Shippers' Bureau (PSB)
- (v.) Construction Industry Authority of the Philippines (CIAP), and
- (vi.) Construction Manpower Development Foundation (CMDF)

Sec 4. The Regional Operations and Development Group (RODG) to be headed by a duly designated Undersecretary shall continue to ensure the delivery of business development services and the implementation of plans and programs for the development of micro, small and medium enterprises (MSMEs). The RODG shall be composed of DIO bureaus, offices and the following:

- (i.) Bureau of Micro, Small and Medium Enterprise Development (BMSMED)
- (ii.) Bureau of Domestic Trade (BDT)
- (iii.) Cottage Industry Technology Center (CITC)
- (iv.) Product Development and Design Center of the Philippines (PDDCP), and
- (v.) Small Business Corporation (SEC)

Sec 5. The Management Services and Support Group (MSSG) and the Policy, Planning, Communications Group (PPCG) shall be merged and renamed as the Management Services Group (MSG) to be headed by a duly designated Undersecretary. The MSG shall now comprise the following:

- (i.) Financial Management Service (FMS)
- (ii.) General Administrative Service (GAS)
- (iii.) Human Resource Development and Personnel Service (HRDPS)
- (iv.) Management Information Service (MIS)
- (v.) Office of Operational Planning (OOP), and
- (vi.) Trade and Industry Information Center (TIIC)

Sec 6. The Office of Policy Research (OPR) with E Commerce Office (ECO) subsumed under it as a program office, Public Relations Office (PRO), Office of Legal Affairs (OLA), Office Special Concerns (OSC), and Internal Audit Service (IAS) shall report directly to the Office of the Secretary (OSEC).

Sec 7. The following agencies and corporations shall report directly to the Secretary;

- (i.) Intellectual Property Office (IPO),
- (ii.) National Development Company (NDC),
- (iii.) Philippine Economic Zone Authority (PEZA), etc.
- (iv.) Philippine National Construction Corporation (PNCC)

The DTI Secretary, however, may delegate his authority under Book IV Chapter 2 Section 7 of EO 292 or the Revised Administrative Code to any of the Undersecretaries for purposes of policy coordination, general supervision or oversight functions when so warranted and in accordance with the provisions of the said Code and relevant laws.

Sec. 8. Board of Investments. The Undersecretary for Industry Development and Trade Policy Group shall serve as the Vice Chairman of the Board of Investments and its Managing Head pursuant to Article 4 Chapter II of EO 226 otherwise known as the Omnibus Investments Code of 1987. Provided that in order to support the implementation of a cohesive trade and investments promotion plan, the BOI Investment Promotion Group and Trade and Investment Promotions Group shall be under the policy supervision of the Undersecretary for Industry Development and Trade Policy Group as BOI Governor. Provided further, that any actions, plans, programs emanating from such supervisory functions relating to investment promotion and investor servicing policies or any matter pertaining to the powers and functions of the BOI Board shall require Board approval and be in accordance with EO 226.

Sec. 9. There shall be no diminution in rank, salary or benefits of concerned personnel belonging to agencies affected by this Department Order. There shall be no changes in the budget allocation of the affected bureaus and offices. As may be applicable, where the functions of a bureau or office are transferred from one functional group to another, the supervising undersecretaries shall agree to their budget allocation.

Sec. 10. Attached to this Order, as Annex "A" is the DTI organizational structure.

Sec. 11. This Department Order shall take effect immediately and shall remain effective unless sooner revoked or superseded by the implementation of the Rationalization Plan of the Department of Trade and Industry (DTI) as approved by the Department of Budget and Management (DBM) and the Office of the President (OP).

Sec. 12. All previous orders and issuances inconsistent herewith are automatically superseded by this Order.

Issued this 24 day of February, 2011, in the City of Makati.

GREGORY L. DOMINGO  
Secretary

MENT OF TRADE AND INDUSTRY  
Organizational Structure  
29 September 2011

