

SECRETARY'S CERTIFICATE

KNOW ALL MEN BY THESE PRESENTS:

I, **ATTY. RODOLFO B. GILBANG**, Filipino, of legal age, and with office address at the DTI-OLA, 351 Sen. Gil J. Puyat Avenue, Makati City, Philippines, do hereby certify that:

1. I am the Assistant Corporate Board Secretary of the Center For International Trade Expositions and Missions (CITEM), a national government instrumentality attached to the Department of Trade & Industry, with postal address at Golden Shell Pavilion, Sen. Gil J. Puyat Avenue cor. Roxas Boulevard, Pasay City, Philippines;
2. The CITEM Board of Governors, through a referendum on 05 August 2013, unanimously passed the following resolution:

"RESOLVED, that designation of Undersecretary for Trade and Investment Promotions Group, PONCIANO C. MANALO, JR., as Alternate Chairman of the CITEM Board, being in order is hereby APPROVED AND CONFIRMED".

(Res. No. REF 2013-08-02)

IN WITNESS WHEREOF, I have affixed my signature on this AUG 22 2013 day of August 2013, hereat Pasay City.

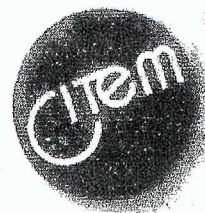
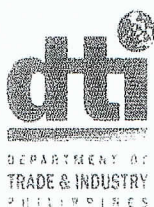

ATTY. RODOLFO B. GILBANG
Assistant Corporate Board Secretary

SUBSCRIBED AND SWORN to before me this AUG 27 2013 day of August 2013 at Pasay City, Philippines, affiant exhibiting to me his competent evidence of identity DTI ID# 00922

NOTARY PUBLIC

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Yolanda Y. Villanueva
Notary Public
Until December 31, 2013
PTR No. Mkt 2739471; Feb. 22, 2011; Makati
Roll No. 55493
IBP Lifetime No. 09175
MCLE No. III-0003210



MEMORANDUM:

For : CITEM Board of Governors
From : Secretary Gregory L. Domingo
Chairman
Date : 12 July 2013
Subject : Designation of DTI Undersecretary Ponciano C. Manalo, Jr.,
as Alternate Chairman of the CITEM Board of Governors

In the interest of the service, Supervising Undersecretary for the Trade and Investment Promotions Group, Ponciano C. Manalo, Jr. is hereby designated as Alternate Chairman of the CITEM Board of Governors, to perform all the duties and authority as well as exercise the prerogatives and powers of the Chairman in the absence or unavailability of the undersigned.

GOCC Governance Act of 2011 (RA No. 10149) and GCG Memo Circular No. 2012-04 provide:


(a) Section 14. Ex Officio Alternates – The ex-officio members of the GOCC may designate their respective Alternates who shall be the officials next-in-rank to them and whose acts shall be considered the acts of their principals.

For information.



MEMORANDUM

**For : ALL UNDERSECRETARIES/
AGENCY & BUREAU HEADS**

**From : 
SECRETARY GREGORY L. DOMINGO
Department of Trade and Industry**

Date : 21 March 2013

**Subject : MR. PONCIANO C. MANALO, JR. AS NEW
UNDERSECRETARY FOR TRADE AND INVESTMENT
PROMOTIONS**

This is to officially announce the appointment of Mr. Ponciano C. Manalo, Jr. as the new Undersecretary for Trade and Investment Promotions vice Mr. Cristino L. Panlilio effective 21 March 2013.

Undersecretary Manalo will head the Trade and Investment Promotions Group (TIPG) and supervise the functions of the Bureau of Export Trade Promotions (BETP), the promotional posts under the Foreign Trade Service Corps (FTSC), the investment promotion units of the Board of Investments (BOI - Investment Promotions Group and Investment Servicing Group), Philippine Trade Training Center (PTTC), Center for International Trade Expositions and Missions (CITEM), and the Philippine International Trading Corporation (PITC).

He formerly held executive level positions for Colgate-Palmolive Company in various countries including Europe, United States, and the Philippines where he was in charge of designing, developing and implementing country-wide strategic marketing initiatives for the company. His last stint was as the Global Director of Hill's Pet Nutrition (USA) in Topeka, Kansas, a global subsidiary of Colgate-Palmolive Company. Prior to Colgate-Palmolive, he was also Assistant Brand Manager for Procter & Gamble Philippines.

Undersecretary Manalo is a graduate of Management Engineering at the Ateneo de Manila University.

Enabling Business, Empowering Consumers

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