

SCHEDULE OF CASH ADVANCES TO OFFICERS AND EMPLOYEES (123ca)  
As of November 15, 2019


Preliminary Report


NAME OF EMPLOYEE/ OFFICER	AMOUNT GRANTED	DATE GRANTED	AMOUNT	1-30 DAYS	31-60 DAYS	OVER 60 DAYS	PARTICULARS
Alzona, Anna Marie	3,300.00	11-05-19	3,300.00	3,300.00			Travelling expenses for travel to Tagaytay re: Operation 1 Planning Session on November 7-8, 2019.
Anonuevo, Windy	3,300.00	11-06-19	3,300.00	3,300.00			Travelling expenses for travel to Tagaytay re: Operation 1 Planning Session on November 7-8, 2019.
Arellano, Victoria	2,250.00	11-06-19	2,250.00	2,250.00			Travelling expenses for travel to Tuguegarao re: CAEXPO 2020 to present about arrangement and benefits of joining as Phils. City of Charm on Nov. 6-8, 2019.
Bagayas, Zharita		10-14-19	73,148.23		73,148.23		US\$ 1,409 for the daily subsistence allowance re: Asia Pacific Circular Economy Roundtable on Oct. 15-19, 2019 in Kaohsiung, China.
Bagulbagul, Norman		10-30-19	158,864.22		158,864.22		US\$ 3,105 for the daily subsistence allowance re: CIIE 2019 on November 1-12, 2019 in Shanghai, China.
Bagulbagul, Norman		10-31-19	264,569.04		264,569.04		US\$ 5,171 for the Chef Nitard's DSA, comm expenses & kitchen assistants re: CIIE 2019 on Nov. 1-12, 2019 in China.
Dela Cruz, Katherine	3,300.00	11-05-19	3,300.00	3,300.00			Travelling expenses for travel to Tagaytay re: Operation 1 Planning Session on November 7-8, 2019.
Dela Cruz, Katherine	22,200.00	11-06-19	22,200.00	22,200.00			Travelling expenses of SP's and driver for travel to Tagaytay re: Operation 1 Planning Session on November 7-8, 2019.
Dela Paz, Chol	900.00	11-15-19	900.00	900.00			Per diem for travel to Davao re: MINDA for funding support CITEM 2020 Halal Program & MIHAS 2020 on Nov. 8, 2019.
Dimaano, Arturo		10-30-19	70,023.00		70,023.00		Purchase of airfare of CITEM projects coordinators for the CIIE 2019 on Nov. 1-12, 2019 in Shanghai, China.
Dimaano, Arturo		10-30-19	26,627.00		26,627.00		Purchase of plane ticket of Chef Beatriz Nitard for the CIIE 2019 on Nov. 5-10, 2019 in Shanghai, China.
Dinglasan, Karla Grace	3,300.00	11-05-19	3,300.00	3,300.00			Travelling expenses for travel to Tagaytay re: Operation 1 Planning Session on November 7-8, 2019.
Evio, Marjo	3,300.00	11-06-19	3,300.00	3,300.00			Travelling expenses for travel to Tagaytay re: Operation 1 Planning Session on November 7-8, 2019.
Flancia, Ma. Rosario	20,000.00	11-11-19	20,000.00	20,000.00			Meals expenses for the Business Dev't. Planning on November 13-14, 2019 at the Meeting Rm 1.
Imson, Denny	3,300.00	11-05-19	3,300.00	3,300.00			Travelling expenses for travel to Tagaytay re: Operation 1 Planning Session on November 7-8, 2019.
Hall, Maria Annvie Faye	3,300.00	11-05-19	3,300.00	3,300.00			Travelling expenses for travel to Tagaytay re: Operation 1 Planning Session on November 7-8, 2019.
Ledesma, Katrina Alyssa	3,300.00	11-05-19	3,300.00	3,300.00			Travelling expenses for travel to Tagaytay re: Operation 1 Planning Session on November 7-8, 2019.
Marpuri, Anna Grace	3,300.00	11-06-19	3,300.00	3,300.00			Travelling expenses for travel to Tagaytay re: Operation 1 Planning Session on November 7-8, 2019.
Mariquina, Eva Marie	3,750.00	11-05-19	3,750.00	3,750.00			Travelling expenses for travel to Tuguegarao re: CAEXPO 2020 to present about arrangement and benefits of joining as Phils. City of Charm on Nov. 6-8, 2019.
Mendoza, Rowena		10-30-19	3,500.00		3,500.00		Pre-travel allowance re: CIIE 2019 on November 1-12, 2019 in Shanghai, China.
Mendoza, Rowena		10-30-19	158,864.22		158,864.22		US\$ 3,105 for the daily subsistence allowance re: CIIE 2019 on November 1-12, 2019 in Shanghai, China.
Mendoza, Rowena		10-31-19	337,682.40		337,682.40		US 6,600 for various expenses re: CIIE 2019 on Nov. 1-11, 2019 in Shanghai, China.
Pajulas, Anna Thelma	3,300.00	11-05-19	3,300.00	3,300.00			Travelling expenses for travel to Tagaytay re: Operation 1 Planning Session on November 7-8, 2019.
Rustia, Marie Dominique	3,300.00	11-05-19	3,300.00	3,300.00			Travelling expenses for travel to Tagaytay re: Operation 1 Planning Session on November 7-8, 2019.
Suaco-Juan, Paulina		10-30-19	3,500.00		3,500.00		Pre-travel allowance re: CIIE 2019 on November 4-8, 2019 in Shanghai, China.

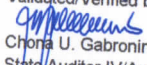
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			1-30 DAYS	31-60 DAYS		
Suaco-Juan, Paulina		10-30-19	62,164.26		62,164.26	US\$ 1,215 for the daily subsistence allowance re: CIIE 2019 on November 4-8, 2019 in Shanghai, China.
Tapang, Peter Joseph		10-30-19	3,500.00		3,500.00	Pre-travel allowance re: CIIE 2019 on November 1-12, 2019 in Shanghai, China.
Tapang, Peter Joseph		10-30-19	158,864.22		158,864.22	US\$ 3,105 for the daily subsistence allowance re: CIIE 2019 on November 1-12, 2019 in Shanghai, China.
Tapang, Peter Joseph		10-31-19	153,492.00		153,492.00	US\$ 3000 for the ingredients and equip't. for cooking demo, comm. And admin expenses re: CIIE 2019 in China.
Uy, Estelle Louise		10-15-19	33,800.00		33,800.00	Purchase of props for Design Commune Setting, catalogue envelope(exhibitor's kit) and Katha judges token for MFA'19
	<u>85,400.00</u>		<u>1,593,998.59</u>	<u>85,400.00</u>	<u>1,474,798.59</u>	

Prepared by:  
  
Edna S. Go  
Senior Bookkeeper

Noted by:  
  
Ma. Lourdes D. Mediran  
Deputy Executive Director

Validated/Verified by:  
  
Chona U. Gabronino  
State Auditor IV/Audit Team Leader

Current outstanding cash  
advance (November 2019) 1,593,998.59  
Add:  
Long outstanding cash  
advances(JEV# 14-04-06) 1,378,924.76  
2,972,923.35

\* Excluding dormant cash advances amounting to P 1.4M with  
age over 10 years, requested for write-off