

Excerpt from the Minutes of the Meeting of the CITEM Board.
Held on 29 November 2022, during a Special Board Meeting of the CITEM Board of Governors,
at CITEM Golden Shell Pavilion, with a quorum present, the Board unanimously passed the
following resolution:

2023 PROPOSED BOARD CALENDAR



The graphic displays the proposed 2023 board calendar for CITEM. It features a teal background with a grid of 12 monthly boxes. The year '2023' is prominently displayed in the top left. The months and their respective board meeting dates are: January (Jan 17, Tuesday), February (Feb 17, Friday), March (Mar 20, Friday), April (Apr 17, Monday), May (May 22, Monday), June (Jun 23, Friday), July (Jul 25, Wednesday), August (Aug 18, Friday), September (Sep 18, Monday), October (Oct 25, Wednesday), and December (Dec 15, Friday). Additional events are listed for April (Submission of Corporate Governance Scorecard Form A) and October (CITEM Anniversary Submission & Validation of Corporate Governance Scorecard Form B). Educational requirements for directors are noted for June. The text 'CITEM BOARD CALENDAR' is written vertically on the right side.

Month	Meeting Date (Day)	Meeting Type	Other Events
January	January 17, 2023 (Tuesday)	Board Meeting	2022 Director Attendance System (DAS)
February	February 17, 2023 (Friday)	Board Meeting	2022 Director Attendance System (DAS)
March	March 20, 2023 (Friday)	Board Meeting	
April	April 17, 2023 (Monday)	board Meeting	Submission of Corporate Governance Scorecard (Form A)
May	May 22, 2023 (Monday)	Board Meeting	
June	June 23, 2023 (Friday)	Board Meeting	*Training and Continuing Education for CITEM Directors *Mandatory Continuing Education (MCLE) * (ICRS: GLMS - DACS)
July	July 25, 2023 (Wednesday)	Board Meeting	
August	August 18, 2023 (Friday)	Board Meeting	
September	September 18, 2022 (Monday)	board Meeting	
October	October 25, 2023 (Wednesday)	Board Meeting	CITEM Anniversary Submission & Validation of Corporate Governance Scorecard (Form B)
November	November 21, 2022 (Tuesday)	Board Meeting	
December	December 15, 2022 (Friday)	Board Meeting	

1. CITEM informed the Board of the proposed 2023 CITEM Board Calendar.
2. The Board noted the calendar schedule, however, given the logistical concern of convening the board as supported by only a maximum of 5 meetings conducted for the fiscal year. It was instructed to conduct a quarterly meeting instead.

I hereby certify to the correctness of the foregoing resolution.

SGD
ATTY. ANNA GRACE I. MARPURI
Corporate Secretary