PES Form 4 2ND QUARTER FY 2023 PES MONITORING REPORT

CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS (CITEM)

		Component		***************************************						
	Objective/ Measure	Formula	Weight	Rating System	2023 Target	Jan - March 2023 Accomplishments	Updated Jan - March 2023 Accomplishments (a)	April - June 2023 Accomplishments (b)	January- June 2023 Accomplishments (c) = (a+b)	Remarks
so	1 Ensure Financial Su	stainability								
SM	1 Cost Recovery Ratio	Total Revenue from Promotional Events / Total Project Cost	25%	(Actual / Target) x Weight	54%	29.65% (P10.436M / P35.198 M)	29.69% (P10.515M / P35.417 M)	91.69% (P15.530M / P16.937 M)	49.75 % (P26.045M / P52,354 M)	Prelim results
SM	2 Budget Utilization Ra	te:								
EINANCIAL 28	Obligations Subsidy Budget Utilization Rate	Total Obligated Subsidy / Total COB from Subsidy (Both Net of PS Cost)	5%	(Actual / Target) x Weight	90%	25%	31.04% (P53.368M / P171.907 M)	9.11% (P15.661M / P171.907 M)	50.07 % (P86.075M / P171.907 M)	Prelim results
21:	Disbursements Subsidy Budget Utilization Rate	Total Disbursements / Total Obligations (Both Net of PS Cost)	5%	(Actual / Target) x Weight	90%	38.73% (P20.669 M/ P53.368 M)	38.73% (P20.669 M/ P53.368 M)	115.66% P37.276 M/ P32.228M)	68.10% (P58.289 M/ P85.597 M)	Prelim results
20	Corporate Fund Budget Utilization Rate	Total Disbursements / Total COB from Internally-generated Fund (Both Net of PS Cost)	5%	(Actual / Target) x Weight	90%	4.12% (P344,090.72/ P8,350,000.00)	4.12% (P344,090.72/ P8,350,000.00)	1,74% (P143,224.04/ P8,250,000.00)	5.91% (P487,314.76/ P8,250,000.00)	Prelim results
	Sub-total		40%			eficience and construction of the construction				
so	2 Improve Stakeholds	Improve Stakeholders Satisfaction								
SM	Percentage of Satisfied Customers in CITEM Signature Events	Total Number of Respondents Who Gave a Rating of At Least Satisfactory / Total Number of Respondents	5.00%	(Actual / Target) x Weight It Below 80% = 0%	90%	N/A	N/A	95.29%	95.29%	Preliminary Client Satisfaction Measuremet (CSM) Rating for IFEX Philippines. *CSM was based on the following: a) GCG-ARTA Joint Memorandum Circular No. 1, Series of 2023 with subject "Supplemental Guidelines to th ARTA Memorandum Circular No. 2022 05" b) ARTA Memorandum Circular No. 2022-05 or the Guidelines on the Implementation of the Harmonized Client Satisfaction Measurement Specific for GOCCs Covered by Republic Act No. 10149".

			Component				Accomplishments					
		Objective/ Measure	Formula	Weight	Rating System	2023 Target	Jan - March 2023 Accomplishments	Updated Jan - March 2023 Accomplishments (a)	April - June 2023 Accomplishments (b)	January- June 2023 Accomplishments (c) = (a+b)	Remarks	
	SO 3	Increase Stakeholder	s Awareness									
	SM4	Number of Trade Buye	ers Attending Export Promo	tion Event	S							
	SM4a	Physical Export Promotion Activities	Actual Accomplishment	5.00%	(Actual / Target) x Weight	1,333 (Trade Buyers Only, Unique Count)	747	894	748	1,642	Number of trade buyers from Ambiente (3-7 February 2023), Gulfood (2024 February 2023), and IFEX Philippines physical event (26-28 May 2023)	
	SM4b	Digital Platforms and Activities	Actual Accomplishment	5.00%	It Below 80% = 0%	1,485 (Trade Buyers Only, Unique Count)	254	254	114	368	Number of trade buyers in Maison et Objet and More (MOM) (Jan-Dec 2023)	
						**************************************	100% Attainment of 2022 KPIs Based on the Board-Approved Marketing Plan					
STAKEHOLDERS						1. Event Attendance Viewership (12,000)	1,001 event attendees	Note: We inadvertently reported in our previous submission the no. of attendees in the PH participation in Ambiente and Gulfood which should not be the case as the abovementioned Overseas Trade Fairs were organized by Foreign Event Organizers. Hence, the registration systems for these events were not handled by CITEM.	8,423 event attendees	8,423 event attendees	Attendance in the following: 1) IFEXConnect Onboarding Activity; 2) IFEX Philippines Exhibitors Briefing 3) IFEX Philippines 2023 (total visitors count)	
	SM 5	Implementation of the Board- Approved Medium-Term Marketing Plan	Number of KPIs in the Marketing Plan with Attained Targets / Total Number of KPIs in the Marketing Plan	10%		2. Website Pageviews 600,000	288,163 website pageviews	288,163 website pageviews	338,105 website pageviews	626,268 website pageviews	626,268 website pageviews as of end June 2023 broken down as follows: FAME+: 207,423 IFEXConnect: 195,088 CreatePhilippines: 31,710 FoodPhilippines: 159,690 SSX: 32,357	

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					3. Unique Users on Platforms (150,000)	109,286 Unique Users	109,286 Unique Users	116,839 Unique Users	226,125 Unique Users	A total of 226,125 unique users were registered on CITEM platforms as of 30 June 2023 broken down as follows: FAME+: 67,019 IFEXConnect: 69,517 CreatePhilippines: 13,103 FoodPhilippines: 57,103 SSX: 19,383	
					4. Social Media/Commu nity Following (600,000)	536,733 Social Media Followers	536,733 Social Media Following	10,763 Social media following	547,496 Social media following	As of 30 June 2023, a total of 547,496 people follow the following CITEM brands on social media: FAME (235,213) CREATEPhilippines (96,844) IFEX Philippines & FoodPhilippines (150,353) SSX (53,854) CITEM (11,232)	
SM 6	Increase PR Value	Total PR Value of CITEM's 2022 Projects	10%	(Actual / Target) x Weight	P302.50 Million	P90.03 Million	P91.633 Million	P263.392 Million	P355.025 Million	As of 30 June 2023, total of P355.025 M media mileage was generated representing 117% of the targeted PR Value of P302.50 Million for the year. Ninety percent (90%) of this value was generated from CITEM institutional promotion including TANYAG: An Evening with International Partners, and the agency's Signature Events (Create Philippines, IFEX Philippines, Manila FAME and Sustainability Solutions Exchange) while the remaining 10% was accounted for by CITEM's participations in Overseas Trade Fairs (Gulfood, Ambiente). By type of medium, 34.73% of media value came from TV promotion, 29.76% from online releases, 25.88% came from print releases, while 9.63% came from radio media promotion.	

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	SO 4	Accelerate the Growt	h and Development of S	MEs								
	SM 7	Number of SMEs Parti	cipating in Export Promoti	on Activitie	es							
		Physical Export Promotion Activities	Actual Accomplishment	5%	(Actual / Target) x	481	48	46 (Gulfood -16; Ambiente - 30)	506	552	Number of companies participated in Gulfood, Ambiente and IFEX Philippines	
	SM7b	Digital Platforms and Actual Accomplishment 5%	Weight	273	36	38 (MOM - 36; Gulfood - 2)	506	544	Number of onboarded companies in Maison et Objet and More (MOM) and IFEXConnect			
		Sub-total		45%								
	SO5	Institutionalize Syste	ms and Processes, inclu	iding the I	Enhancement a	and Developme	ent of CITEM's Digital Pror	notion Structure	L BIOT E	L LIGOD COOL CO	<u> </u>	
		Completion of the ISSP A					100	% Attainment of 2023 Deliver	ables (Based on DIC1 - Endo	rsed/Approved ISSP 2021-20	23)	
NTERNAL PROCESS			Total Number of Deliverables Due for 2023 Attained / Total Number of	5%	(Actual/Targ et) x Weight	Trade Fairs Information System	1% complete	1% complete	4% complete	5% complete		
INTERNAL			Deliverables Due for 2023			2. Exhibitors Booth Management System	1% complete	1% complete	4% complete	5% complete		
	SO 6	Improve Organization	ial Efficiency									
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	SM 9	Improve Processes to Quality Management System	Actual Accomplishment	5%	All or Nothing	ISO 9001:2015 Recertification	Review of documented processes in Citizens' Charter (70%)	Review of documented processes in Citizens' Charter (70%)	1. Review of documented processes in Citizen's Charter (30%) 2. Inventory of registered documents in CITEM Master Data Register (80%) 3. Developed process flow chart of the process reflected in citizen's charter (60%)	1. Review of documented processes in Citizen's Charter (100%) 2. Inventory of registered documents in CITEM Master Data Register (80%) 3. Developed process flow chart of the process reflected in citizen's charter (60%)		
+		Sub-total		10%								
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SO 7	Enhance the Compet	encies of the CITEM Wo	rkforce								
LEAKNING & GROWIH SO 01	Improve Competency Baseline of the Organization	Competency Baseline 2023 - Competency Baseline 2022	5%	I Competency	-		1. Ten percent (10%) or 9 out of 88 employees attended at least 1 training for the period. 2. Four (4) functional training in the areas of Graphic Design, Export Promotion, Digital Transformation, and Data Analytics were attended by employees 3. Forty-one percent (41%) or 7 out of 17 positions with critical competencies filled	1. Eight percent (8%) or 7 out of 88 employees attended at least 1 training for the period. 2. Three (3) functional training in the areas of Export Promotion, Digital Transformation, and Internal	1. Eighteen percent (18%) or 16 out of 88 employees attended at least 1 training for the period. 2. Seven (7) functional training in the areas of Graphic Design, Export Promotion, Digital Transformation, Data Analytics, and Internal Audit were attended by employees 3. Forty-one percent (41%) or 7 out of 17 positions with critical competencies filled	Upcoming Interventions: 1. One (1) organization-wide teambuilding activity 2. Nine (9) training programs in the pipeline	
	Sub-total		5%								
	TOTAL		100%		1						

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Recommending Approval

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