

# **CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**

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**UPDATED ANNUAL PROCUREMENT PLAN (APP) FY 2022  
AS OF 30 JUNE (1ST SEMESTER)**

**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
**Updated Annual Procurement Plan as of 30 June 2022 (1st Semester)**


Code (PAP)	Procurement (Program/Project)	PMO/End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program /
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>FAMEPLUS (FAME+) 2022</b> (as of June 30 2022 )													
	<b>PARTICULAR</b>												
<b>A. DIGITAL PLATFORM MAINTENANCE</b>													
	1. Web Development Maintenance and Upgrade	CCSD						Corporate Budget	c/o CCSD	c/o CCSD			
	2. Content Development Renewal	CCSD						Corporate Budget	c/o CCSD	c/o CCSD			
<b>B. HOME &amp; FASHION LIFESTYLE CAMPAIGN (INTEGRATED PRODEV)</b>													
	1. Product Specialist for Home (final payment)	OG1- SET	NO	SVP				Corporate Budget	PHP 490,000.00	PHP 490,000.00			
	2. Lifestyle Photoshoot - Art Director	OG1- SET	NO	SVP				Corporate Budget	PHP 980,000.00	PHP 980,000.00			
	Lifestyle Photooshot - Production Designer	OG1- SET	NO	SVP				Corporate Budget	PHP 995,000.00	PHP 995,000.00			
	Lifestyle Photoshoot - Professional Photographer	OG1- SET	NO	SVP				Corporate Budget	PHP 995,000.00	PHP 995,000.00			
<b>C. CREATIVE DIRECTION</b>													
	1. Creative Director (Digital)	OG1- SET	NO	SVP				Corporate Budget	PHP 990,000.00	PHP 990,000.00			
<b>D. BUYER MARKETING and SERVICES</b>													
	1. Buyer Campaign in Overseas Trade Shows	OG1- OTF	NO	SVP				Corporate Budget	c/o OTF/BS	c/o OTF/BS			
	2. Translation Services	OG1- SET	NO	SVP				Corporate Budget	PHP 300,000.00	PHP 300,000.00			
<b>E. EXHIBITOR MARKETING and SERVICES</b>													
	1. Content Creation for Exhibitors	CCSD						Corporate Budget	c/o Philexport/ROG	c/o Philexport/ROG			
	2. Learning Sessions/Capacity-Building (Speakers, logistics, etc)	OG1- SET	NO	SVP/NP - Scientific...				Corporate Budget	PHP 750,000.00	PHP 750,000.00			
<b>F. FAME+ MARKET DAYS</b>													
	1. Program Producer and Coordinator (incl speakers fees, production, etc)	OG1 - SET	NO	PB/NP - Scientific...				Corporate Budget	PHP 5,000,000.00	PHP 5,000,000.00			
	2. Digital Production Outfit/HOPIN Tickets	CCSD						Corporate Budget	c/o CCSD	c/o CCSD			
	3. Tokens/Prizes	OG1- SET	NO	Shopping/SVP				Corporate Budget	PHP 15,000.00	PHP 15,000.00			
<b>G. SECRETARIAT, ADMIN AND LOGISTICS</b>													
	1. Communication Expenses	OG1- SET	NO	Not Applicable				Corporate Budget	PHP 80,000.00	PHP 80,000.00			
	2. Meeting Expenses	OG1- SET	NO	Shopping				Corporate Budget	PHP 30,000.00	PHP 30,000.00			
	3. Supplies and Materials	OG1- SET	NO	Shopping				Corporate Budget	PHP 70,000.00	PHP 70,000.00			
	4. Courier	OG1- SET	NO	SVP				Corporate Budget	PHP 10,000.00	PHP 10,000.00			
	5. Trucking/Transportation	OG1- SET	NO	SVP				Corporate Budget	PHP 80,000.00	PHP 80,000.00			

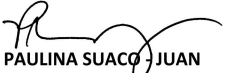
Code (PAP)	Procurement (Program/Project)	PMO/End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program /
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	6. Photoshoot Health and Safety Supplies	OG1- SET	NO	Shopping					Corporate Budget	PHP 50,000.00	PHP 50,000.00		
	7. Miscellaneous	OG1- SET	NO	Not Applicable					Corporate Budget	PHP 246,000.00	PHP 246,000.00		
	<b>H. PERSONNEL SALARIES</b>												
	1. Salaries for OG1 SPs	OG1- SET	NO	Not Applicable					Corporate Budget	PHP 670,000.00	PHP 670,000.00		
	<b>I. PRE-OP FOR 2023</b>												
	1. Creative Director (FAME+)	OG1- SET	NO	SVP					Corporate Budget	PHP 980,000.00	PHP 980,000.00		
	2. Cycle 3 Product Specialist for Home	OG1- SET	NO	SVP					Corporate Budget	PHP 980,000.00	PHP 980,000.00		
	3. Cycle 3 Product Specialist for Furniture & Lighting	OG1- SET	NO	SVP					Corporate Budget	c/o 2023 budget	c/o 2023 budget		
	4. Cycle 3 Specialist for Fashion	OG1- SET	NO	SVP					Corporate Budget	c/o 2023 budget	c/o 2023 budget		
	<b>I. BUDGET FROM 2021</b>												
	1. Sustainability Specialist for Mentorship Program for Home & Fashion Lifestyle	OG1 - SET	NO	SVP					Corporate Budget	PHP 550,000.00	PHP 550,000.00		
	<b>GRAND TOTAL</b>									PHP 14,261,000.00	PHP 14,261,000.00		
	<b>TARGET INCOME: Php3.7550M</b>												
	<b>TARGET CRR = 25%</b>												

Prepared by:  
  
**MARJO F. EVIO**  
 Chief, Signature Events Team, OG1

Evaluated by:  
  
**WILMA G. DULAY**  
 Chief, Budget & Cash Division

Recommending Approval:  
  
**ATTY. ANNA GRACE I. MARPURI**  
 Chairman, Bids and Awards Committee

Approved by:  
  
**MA. LOURDES D. MEDIRAN**  
 Alternate Head of Procuring Entity

  
**PAULINA SUACO-JUAN**  
 Head of Procuring Entity

**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
**Updated Annual Procurement Plan as of 30 June 2022 (1st Semester)**

Code (PAP)	Procurement (Program/Project)	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program / Activity / Project)
					Advertisement/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>CREATE PHILIPPINES 2022 (HYBRID)</b> (as of 30 June 2022)													
<b>A. DIGITAL PLATFORM MAINTENANCE</b>													
	1. Web Development Maintenance and Upgrade (3.500M)	CCSD							Corporate Budget	c/o CCSD	c/o CCSD		
	2. Content Development renewal (P2.500M)	CCSD							Corporate Budget	c/o CCSD	c/o CCSD		
<b>B. CREATIVE FUTURES</b>													
	1. Program Producer and Coordinator (incl speakers fees, production, etc.)	OG1 - SET	No	SVP/NP - Scientific.../PB					Corporate Budget	PHP 3,000,000.00	PHP 3,000,000.00		
	2. Digital Production Outfit /HOPIN Tickets	CCSD							Corporate Budget	c/o CCSD	c/o CCSD		
	3. Other Digital Events/Activities	OG1 - SET	No	SVP					Corporate Budget	PHP 200,000.00	PHP 200,000.00		
	4. Acquisition of Rights for Original Music	OG1 - SET	No	SVP/NP - Scientific...					Corporate Budget	PHP 67,200.00	PHP 67,200.00		
	5. Tokens/Prizes	OG1 - SET	No	Shopping					Corporate Budget	PHP 15,000.00	PHP 15,000.00		
<b>C. SECRETARIAT, ADMIN AND LOGISTICS</b>													
	1. Communicator Expenses	OG1 - SET	No	Not Applicable					Corporate Budget	PHP 10,000.00	PHP 10,000.00		
	2 Meeting Expenses	OG1 - SET	No	Not Applicable					Corporate Budget	PHP 10,000.00	PHP 10,000.00		
	3. Supplies and Materials	OG1 - SET	No	Shopping					Corporate Budget	PHP 10,000.00	PHP 10,000.00		
	4. Courier	OG1 - SET	No	Shopping					Corporate Budget	PHP 5,000.00	PHP 5,000.00		
	5. Miscellaneous	OG1 - SET	No	Not Applicable					Corporate Budget	PHP 78,800.00	PHP 78,800.00		
<b>D. PERSONNEL SALARIES</b>													
	1. Salaries for Digital and Content Marketing Consultant	OG1 - SET	No	Not Applicable					Corporate Budget	PHP 702,000.00	PHP 702,000.00		
	2. Salaries for Editorial and Stakeholder Relations Consultant	OG1 - SET	No	Not Applicable					Corporate Budget	PHP 702,000.00	PHP 702,000.00		
	3. Salaries for OG1 SPs (1 TIDA, 1 TIDS)	OG1 - SET	No	Not Applicable					Corporate Budget	PHP 850,000.00	PHP 850,000.00		
<b>E. OTHERS</b>													
	1. Animation Mentorship Program	OG1 - SET	No	NP					Corporate Budget	PHP 350,000.00	PHP 350,000.00		
<b>GRAND TOTAL</b>										<b>PHP 6,000,000.00</b>	<b>PHP 6,000,000.00</b>		

TARGET INCOME: Php 1.200M / CRR: 20%

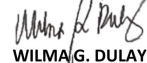
Prepared by:

  
**MARJO F. EVIO**  
 Chief, Signature Events Team, OG1

Noted by:

  
**MARJO F. EVIO**  
 OIC - Department Manager, OG1

Evaluated by:


  
**WILMA G. DULAY**  
 Chief, Budget & Cash Div.

Recommended by:

  
**ATTY. ANNA GRACE I. MARPURI**  
 Chairman, Bids and Awards Committee

Approved by:

  
**MA. LOURDES D. MEDIRAN**  
 Alternate Head of Procuring Entity

  
**PAULINA SUACO JUAN**  
 Head of Procuring Entity


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					Advertisement/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>NAME OF PROJECT: CHINA INTERNATIONAL IMPORT EXPO 2022 (CIIE 2022)</b>													
	Space Rental-Enterprise Zone (Space Cost - 108 sqm x USD330/sqm)	OG2-OTF	No	Overseas Procurement					Corporate Funds	PHP 1,853,280.00	PHP 1,853,280.00		
	Other fees/ Miscellaneous	OG2-OTF	No	Overseas Procurement					Corporate Funds	PHP 52,000.00	PHP 52,000.00		
	Enterprise Zone Booth Construction and Enhancements	OG2-OTF	No	Overseas Procurement					Corporate Funds	PHP 2,678,000.00	PHP 2,678,000.00		
	Electrical Installation and consumption, and other utilities	OG2-OTF	No	Overseas Procurement					Corporate Funds	PHP 52,000.00	PHP 52,000.00		
	Hiring of Onsite Interpreters/ Stand Assistants	OG2-OTF	No	Overseas Procurement					Corporate Funds	PHP 330,720.00	PHP 330,720.00		
	Shipment of Products, Props and Collateral	OG2-OTF	No	Small Value Procurement					Corporate Funds	PHP 128,900.00	PHP 128,900.00		
	Shipment of Products, Props and Collaterals for 2021	OG2-OTF	No	Small Value Procurement					Corporate Funds	PHP 66,500.00	PHP 66,500.00		Shipment of Products, Props and Collaterals for 2021
	Service Provider for OG2-OTF (6 months)	OG2-OTF	No	N/A					Corporate Funds	PHP 108,000.00	PHP 108,000.00		Service Provider for OG2-OTF (6 months)
	Office Supplies	OG2-OTF	No	Shopping					Corporate Funds	PHP 2,000.00	PHP 2,000.00		
	Bank/ Remittance Charges	OG2-OTF	No	N/A					Corporate Funds	PHP 5,336.96	PHP 5,336.96		
	Miscellaneous	OG2-OTF	No	SVP/Shopping					Corporate Funds	PHP 5,000.00	PHP 5,000.00		
	Airfare (MNL-PVG-MNL via PAL)	OG2-OTF	No	Direct Retail Purchase					Corporate Funds	PHP 60,000.00	PHP 60,000.00		
	Hotel Accommodation (US\$268 x 66%) x 9 Nights x 1 Pax	OG2-OTF	No	N/A					Corporate Funds	PHP 82,779.84	PHP 82,779.84		
	Per Diem (US\$268 x 34%) x 10 Days x 1 Pax	OG2-OTF	No	N/A					Corporate Funds	PHP 51,563.20	PHP 51,563.20		
	Pre-Travel Expenses	OG2-OTF	No	N/A					Corporate Funds	PHP 3,000.00	PHP 3,000.00		
	Insurance	OG2-OTF	No	N/A					Corporate Funds	PHP 2,000.00	PHP 2,000.00		
	Covid Related Expenses	OG2-OTF	No	N/A					Corporate Funds	PHP 25,000.00	PHP 25,000.00		
	Onsite Services (Internet, Opening Ceremony, VMs & props, Photographers, Cleaners, etc.)	OG2-OTF	No	Overseas Procurement					Corporate Funds	PHP 993,720.00	PHP 993,720.00		
	Hiring of a Chinese Social Media Firm	OG2-OTF	No	Overseas Procurement					Corporate Funds	PHP 368,600.00	PHP 368,600.00		
	SIAL 2019 Shipment	OG2-OTF	No	Small Value Procurement					Corporate Funds	PHP 37,000.00	PHP 37,000.00		SIAL 2019 shipment
	Hiring of Online Platform provider	OG2-OTF	No	Overseas Procurement					Corporate Funds	PHP 377,600.00	PHP 377,600.00		
	Gulfood 2023 Space Rental (Pre-op)	OG2-OTF	Yes	Overseas Procurement					Corporate Funds	PHP 600,000.00	PHP 600,000.00		Gulfood 2023 Space Rental (Pre-op)
	Service Provider (10% of Php 10 M)	OG2-OTF	N/A	N/A					Corporate Funds	PHP 880,000.00	PHP 880,000.00		
<b>TOTAL</b>										<b>PHP 8,763,000.00</b>	<b>PHP 8,763,000.00</b>		

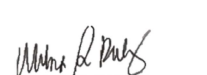
Prepared by:

  
**ATTY. EVA MARIE MARIQUINA**  
 OIC-DC, OTF-OG2

Noted by:

  
**ROWENA G. MENDOZA**  
 OIC-DM, Operations Group 2

Evaluated by:

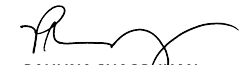
  
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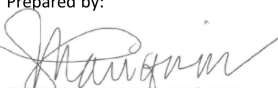
  
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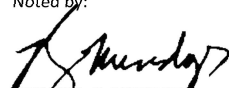
  
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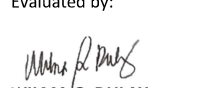
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<b>NAME OF PROJECT: GULFOOD 2022</b>													
	Stand Installation/Dismantling	OG2-OTF	No	Overseas Procurement					Corporate Funds	PHP 2,461,344.00	PHP 2,461,344.00		
	Internet Connection (12 mbps)	OG2-OTF	No	Overseas Procurement					Corporate Funds	PHP 76,560.00	PHP 76,560.00		
	Interactive LED Wall	OG2-OTF	No	Overseas Procurement					Corporate Funds	PHP 109,200.00	PHP 109,200.00		
	Manpower Services	OG2-OTF	No	Overseas Procurement					Corporate Funds	PHP 369,446.40	PHP 369,446.40		
	Production outfit for Opening Ceremony	OG2-OTF	No	Overseas Procurement					Corporate Funds	PHP 444,587.40	PHP 444,587.40		
	Administration and Communication Expense	OG2-OTF	No	N/A					Corporate Funds	PHP 10,208.00	PHP 10,208.00		
	Excess Baggage	OG2-OTF	No	N/A					Corporate Funds	PHP 15,312.00	PHP 15,312.00		
	Meetings/Briefings/De-briefing expenses	OG2-OTF	No	N/A					Corporate Funds	PHP 5,570.70	PHP 5,570.70		
	Shipment Cost/Subsidy to EMB-Assisted Companies PHP25,000/company x 20 companies	OG2-OTF	No	Small Value Procurement					EMB SUBSIDY	PHP 500,000.00	PHP 500,000.00		
	Plane fare \$2,300 x 2 pax	OG2-OTF	No	Direct Retail Purchase					Corporate Funds	PHP 83,753.60	PHP 83,753.60		
	Per Diem US\$148.96 x 10 days x 2 pax	OG2-OTF	No	N/A					Corporate Funds	PHP 375,785.32	PHP 375,785.32		
	Clothing Allowance \$200 x 2pax	OG2-OTF	No	N/A					Corporate Funds	PHP 20,440.00	PHP 20,440.00		
	Pre travel Php3,500 x 2 pax	OG2-OTF	No	N/A					Corporate Funds	PHP 7,000.00	PHP 7,000.00		
	Insurance @ P2,000 per pax x 2 pax	OG2-OTF	No	N/A					Corporate Funds	PHP 1,301.00	PHP 1,301.00		
	Covid Related expenses (RT-PCR test, quarantine)	OG2-OTF	No	N/A					Corporate Funds	PHP 7,812.00	PHP 7,812.00		
	Advertising (onsite)	OG2-OTF	No	Overseas Procurement					STO c/o CCSD/ EMB SUBSIDY	PHP 20,000.00	PHP 20,000.00		
<b>TOTAL</b>										<b>PHP 4,508,320.42</b>	<b>PHP 4,508,320.42</b>		

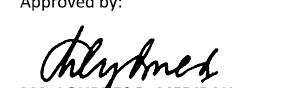
- \* CITEM Budget: PHP 5,799,000.00
- \* Obligated: PHP 3,988,520.42
- \* CITEM Savings: PHP 1,810,679.58 NOTE: Realigned to GF Pre-op 2023
- \* EMB Subsidy : PHP 520,000.00

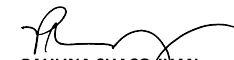
Prepared by:  
  
**ATTY. EVA MARIE MARIQUINA**  
 OIC-DC, OTF-OG2

Noted by:  
  
**ROWENA G. MENDOZA**  
 OIC-DM, Operations Group 2

Evaluated by:  
  
**WILMA G. DULAY**  
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<b>NAME OF PROJECT: EXPO DUBAI</b>													
	Printing of Lookbook	OG2-OTF	No	Small Value Procurement					Corporate Funds	PHP 165,500.00	PHP 165,500.00		
	Purchase of Tokens	OG2-OTF	No	SVP/Shopping					Corporate Funds	PHP 360,200.00	PHP 360,200.00		
	OTF Planning	OG2-OTF	No	N/A					Corporate Funds	PHP 35,000.00	PHP 35,000.00		
	IFEX 2022 Translation Services Marketing Materials	OG2-OTF	No	Small Value Procurement					Corporate Funds	PHP 139,300.00	PHP 139,300.00		
<b>TOTAL</b>										<b>PHP 700,000.00</b>	<b>PHP 700,000.00</b>		


Prepared by:

  
ATTY. EVA MARIE MARIQUINA  
 OIC-DC, OTF-OG2

Noted by:

  
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Evaluated by:

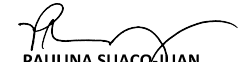
  
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<b>TIER 1 : INSTITUTIONAL PROMOTIONS CORPORATE COMMUNICATIONS</b>													
	<b>SERVICES AND SUBSCRIPTIONS</b>								Corporate Funds				
	Media Monitoring Services	CCSD	No	NP 53.6 Scientific Scholarly					Corporate Funds	PHP 420,000.00	PHP 420,000.00		
	Newspaper Subscription	CCSD	Yes	Scientific, Scholarly...					Corporate Funds	PHP 115,000.00	PHP 115,000.00		
	Special Requirements (e.g. representation, meetings, supplies, transportation, others)	CCSD	No	N/A					Corporate Funds	PHP 90,000.00	PHP 90,000.00		
	PACEOS Membership	Corplan	No	Scientific, Scholarly...					Corporate Funds	PHP 10,000.00	PHP 10,000.00		
	Project Management Tool	CCSD	No	Overseas Procurement					Corporate Funds	PHP 88,000.00	PHP 88,000.00		
	IFEX Signages, Wayfinding, Backdrops, Promotions, Other Physical Requirements	CCSD	No	Small Value Procurement					Corporate Funds	PHP 223,976.00	PHP 223,976.00		
	FlexPhridays	CCSD	No	Small Value Procurement					DTI	PHP 980,000.00	PHP 980,000.00		
	Live Streaming Production Team and Continuity Host for CREATE PH	CCSD	No	Small Value Procurement					Corporate Funds	PHP 660,800.00	PHP 660,800.00		
	Registration Slots for IFEX	CCSD	No	Small Value Procurement					Corporate Funds	PHP 215,000.00	PHP 215,000.00		
	Event Logistics	CCSD	No	Small Value Procurement					Corporate Funds	PHP 110,000.00	PHP 110,000.00		
	<b>SUPPORT TO OPERATIONS</b>												
	Gulfood Space Rental	OG2	No	Overseas Procurement					Corporate Funds	PHP 2,500,000.00	PHP 2,500,000.00		
	China International Import Expo (CIIE)	OG2	No	Overseas Procurement					Corporate Funds	PHP 72,224.00	PHP 72,224.00		
	Service Providers	OG2	No	N/A					Corporate Funds	PHP 540,000.00	PHP 540,000.00		
<b>TOTAL</b>										<b>PHP 6,025,000.00</b>	<b>PHP 6,025,000.00</b>		

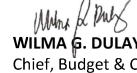
Prepared by:

  
**LUZVIMINDA B. SORIANO**  
 Information Officer III, CCSD

Noted by:

  
**NORMAN BAGULBAGUL**  
 OIC-DM, CCSD


Evaluated by:


  
**WILMA G. DULAY**  
 Chief, Budget & Cash Div.

Recommended by:

  
**ATTY. ANNA GRACE I. MARPURI**  
 Chairman, Bids and Awards Committee

Approved by:

  
**MA. LOURDES D. MEDIRAN**  
 Alternate Head of Procuring Entity

  
**PAULINA SUACO-JUAN**  
 Head of Procuring Entity



**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
**Updated Annual Procurement Plan as of 30 June 2022 (1st Semester)**

Code (PAP)	Procurement (Program/Project)	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program / Activity / Project)	
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
<b>TIER 2 : INSTITUTIONAL PROMOTIONS CORPORATE COMMUNICATIONS</b>														
	Digital Paid Advertising	CCSD	No	NP 53.6 Scientific Scholarly					Corporate Funds	PHP	5,600,000.00	PHP	5,600,000.00	
	Registration Slots for CREATE PH	CCSD	No	NP 53.6 Scientific Scholarly					Corporate Funds	PHP	660,000.00	PHP	660,000.00	
	Additional Budget for Content Development Renewal for SSX	CCSD	No	NP 53.6 Scientific Scholarly					Corporate Funds	PHP	1,281,120.00	PHP	1,281,120.00	
	Editorial and Stakeholder Relations Consultant	OED	No	NP 53.6 Scientific Scholarly					Corporate Funds	PHP	234,000.00	PHP	234,000.00	
	Digital and Marketing Content Consultant	OED	No	NP 53.6 Scientific Scholarly					Corporate Funds	PHP	234,000.00	PHP	234,000.00	
	Other Publications	CCSD	No	NP 53.6 Scientific Scholarly					Corporate Funds	PHP	280,000.00	PHP	280,000.00	
	Print Advertising	CCSD	No	NP 53.6 Scientific Scholarly					Corporate Funds	PHP	848,880.00	PHP	848,880.00	
	On Site/ In Platform Advertising	CCSD	No	NP 53.6 Scientific Scholarly					Corporate Funds	PHP	911,000.00	PHP	911,000.00	
	Media Tokens	CCSD	No	Small Value Procurement					Corporate Funds	PHP	158,000.00	PHP	158,000.00	
	VIP Tokens	CCSD	No	Small Value Procurement					Corporate Funds	PHP	100,000.00	PHP	100,000.00	
	Supplies & Other Reqrmts.	CCSD	No	Small Value Procurement					Corporate Funds	PHP	160,000.00	PHP	160,000.00	
	Service Providers	HRMD	No	Not applicable					Corporate Funds	PHP	260,000.00	PHP	260,000.00	
	<b>TOTAL</b>									PHP	<b>10,727,000.00</b>	PHP	<b>10,727,000.00</b>	

Prepared by:

  
**LUZINDA SORIANO**  
 Information Officer III, CCSD

Noted by:

  
**NORMAN BAGULBAGUL**  
 OIC-DM, CCSD

Evaluated by:

  
**WILMA G. DULAY**  
 Chief, Budget & Cash Div.

Recommended by:

  
**ATTY. ANNA GRACE I. MARPURI**  
 Chairman, Bids and Awards Committee

Approved by:

  
**MA. LOURDES D. MEDIRAN**  
 Alternate Head of Procuring Entity

  
**PAULINA SUACO JUAN**  
 Head of Procuring Entity

**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
**Updated Annual Procurement Plan as of 30 June 2022 (1st Semester)**

Code (PAP)	Procurement (Program/Project)	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program / Activity / Project)	
					Advertisement/Posting of B/RFI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
<b>DIGITAL TRADE AND COMMUNITY PLATFORM</b>														
	Web Development Renewal - Maintenance and Upgrade for FAME+	CCSD	Yes	NP 53.6 Scientific Scholarly					Corporate Funds	PHP	3,000,000.00	PHP	3,000,000.00	
	Web Development Renewal - Maintenance and Upgrade for IFEX	CCSD	Yes	NP 53.6 Scientific Scholarly					Corporate Funds	PHP	2,500,000.00	PHP	2,500,000.00	
	Web Development Renewal - Maintenance and Upgrade for FoodPH	CCSD	Yes	NP 53.6 Scientific Scholarly					Corporate Funds	PHP	2,500,000.00	PHP	2,500,000.00	
	Web Development Renewal - Maintenance and Upgrade for Create Philippines	CCSD	Yes	NP 53.6 Scientific Scholarly					Corporate Funds	PHP	3,500,000.00	PHP	3,500,000.00	
	Web Development Renewal - Maintenance and Upgrade for Sustainability Solutions Expo	CCSD	No	NP 53.6 Scientific Scholarly					Corporate Funds	PHP	3,000,000.00	PHP	3,000,000.00	
	Customer Relationship Management System Renewal with Social Planning Tool	CCSD	No	NP 53.6 Scientific Scholarly					Corporate Funds	PHP	7,000,000.00	PHP	7,000,000.00	
	Content Development Renewal for FAME+	CCSD	No	Public Bidding					Corporate Funds	PHP	3,400,000.00	PHP	3,400,000.00	
	Content Development Renewal for IFEX	CCSD	No	Public Bidding					Corporate Funds	PHP	3,198,720.00	PHP	3,198,720.00	
	Content Development Renewal for FoodPH	CCSD	No	Public Bidding					Corporate Funds	PHP	2,189,600.00	PHP	2,189,600.00	
	Content Development Renewal for Create Philippines	CCSD	No	Public Bidding					Corporate Funds	PHP	3,046,400.00	PHP	3,046,400.00	
	Content Development Renewal for Sustainability Solutions Expo	CCSD	No	Public Bidding					Corporate Funds	PHP	1,765,280.00	PHP	1,765,280.00	
	Web Server Hosting Renewal	SMDD/CCSD	No	NP 53.6 Scientific Scholarly					Corporate Funds	PHP	750,000.00	PHP	750,000.00	
	All-in-One Communications Platform License Renewal	CCSD	No	Overseas Procurement					Corporate Funds	PHP	1,032,000.00	PHP	1,032,000.00	
	Search Engine Optimization Tool	CCSD	No	Overseas Procurement					Corporate Funds	PHP	350,000.00	PHP	350,000.00	
	Service Providers	HRMD/CCSD	No	N/A					Corporate Funds	PHP	6,658,000.00	PHP	6,658,000.00	
<b>TOTAL</b>										PHP	<b>43,890,000.00</b>	PHP	<b>43,890,000.00</b>	

Prepared by:

**LUZVILMA SORIANO**  
 Information Officer III, CCSD

Noted by:

**NORMAN PAGULBAGUL**  
 OIC-DM, CCSD

Evaluated by:

**WILMA G. DULAY**  
 Chief, Budget & Cash Div.

Recommended by:

**ATTY. ANNA GRACE I. MARPURI**  
 Chairman, Bids and Awards Committee

Approved by:

**MA. LOURDES D. MEDIRAN**  
 Alternate Head of Procuring Entity

**PAULINA SUCAO-JUAN**  
 Head of Procuring Entity

**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
**Updated Annual Procurement Plan as of 30 June 2022 (1st Semester)**  
**ACCOUNTS UNDER GSD - ADMINISTRATIVE OVERHEAD EXPENDITURE (AOE) AND CAPEX**

End-User/Unit: General Services Division

Code (PAP)	Procurement (Program/Project)	PMO/End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program /
					Advertisement/Posting of B/REJ	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>NAME OF PROJECT</b>													
<b>I. PRINTING</b>													
	1. Calling Cards	GSD	NO	SVP					AOE	PHP 5,000.00	PHP 5,000.00		
	2. Purchase Order	GSD	NO	SVP					AOE	PHP 12,000.00	PHP 12,000.00		
	3. Job Order	GSD	NO	SVP					AOE	PHP 12,000.00	PHP 12,000.00		
	4. Letter Head	GSD	NO	SVP					AOE	PHP 10,000.00	PHP 10,000.00		
	5. Letter Envelope w/o window	GSD	NO	SVP					AOE	PHP 10,000.00	PHP 10,000.00		
	6. Letter Envelope w/ window	GSD	NO	SVP					AOE	PHP 10,000.00	PHP 10,000.00		
	7. Complimentary Cards	GSD	NO	SVP					AOE	PHP 10,000.00	PHP 10,000.00		
<b>II. ADVERTISING</b>													
	1. Ad Placement	GSD	NO	NP-Scientific, ...					AOE	PHP 30,000.00	PHP 30,000.00		
<b>III. COMMUNICATION</b>													
	1. One Year Rental of PABX	GSD	NO	Renewal/DC					AOE	PHP 1,320,000.00	PHP 1,320,000.00		
	2. One year direct line service	GSD	NO	Renewal/DC					AOE	PHP 792,000.00	PHP 792,000.00		
	33 lines x Php 2,000.00 per line per mo.												
	3. PLDT (toll calls)	GSD	NO	Renewal/DC					AOE	PHP 12,000.00	PHP 12,000.00		
	4. Cellular phone service												
	ED - 1 Globe line x Php 3,800.00/mo.	GSD	NO	Renewal/DC					AOE	PHP 48,000.00	PHP 48,000.00		
	OED - 1 Globe line x Php 2,500.00/mo. (iPad)	GSD	NO	Renewal/DC					AOE	PHP 30,000.00	PHP 30,000.00		
	DED - 1 Globe line x Php 2,500.00/mo.	GSD	NO	Renewal/DC					AOE	PHP 30,000.00	PHP 30,000.00		
	ODED - 1 Globe line x Php 999.00/mo. (iPad)	GSD	NO	Renewal/DC					AOE	PHP 12,000.00	PHP 12,000.00		
	DM - 1 Globe line x Php 1,499.00/mo.	GSD	NO	Renewal/DC					AOE	PHP 18,000.00	PHP 18,000.00		
	DM - 1 Globe line x Php 1,499.00/mo.	GSD	NO	Renewal/DC					AOE	PHP 18,000.00	PHP 18,000.00		
	DM - 1 Globe line x Php 1,499.00/mo.	GSD	NO	Renewal/DC					AOE	PHP 18,000.00	PHP 18,000.00		
	DCs/OICs - 13 Globe lines x Php 999.00/mo.	GSD	NO	Renewal/DC					AOE	PHP 156,000.00	PHP 156,000.00		
<b>IV. JANITORIAL SERVICES</b>													
	Contract amount CY 2021	GSD	YES	PB					AOE	PHP 1,740,000.00	PHP 1,740,000.00		
	Overtime allocation	GSD	YES	PB					AOE	PHP 60,000.00	PHP 60,000.00		
	7 Janitors												
<b>V. SECURITY SERVICES</b>													
	Contract amount CY 2021	STREDO	NO	PB					AOE	PHP 4,044,000.00	PHP 4,044,000.00		
	12 Security Guards												
<b>VI. WATER &amp; POWER</b>													
	Water :												
	300 cu.m./mo x Php100/cu.m.	GSD	NO	Direct Contracting					AOE	PHP 360,000.00	PHP 360,000.00		
	Power :												
	32,000 kwh/Php11/kwh	GSD	NO	Direct Contracting					AOE	PHP 4,174,475.42	PHP 4,174,475.42		
<b>VII. REPAIRS &amp; MAINTENANCE</b>													
	1. Generator Preventive Maintenance	GSD	NO	SVP					AOE	PHP 50,000.00	PHP 50,000.00		
	2. Aircon repairs	GSD	NO	SVP					AOE	PHP 120,000.00	PHP 120,000.00		
	3. Other Equipment Repairs	GSD	NO	SVP					AOE	PHP 30,000.00	PHP 30,000.00		
	4. Generator repair	GSD	NO	SVP					AOE	PHP 30,000.00	PHP 30,000.00		
	5. Sound System Repairs	GSD	NO	SVP					AOE	PHP 20,000.00	PHP 20,000.00		
	6. Repair Services/Refurbishing/Supplies	GSD	NO	SVP/Shopping					AOE	PHP 1,032,000.00	PHP 1,032,000.00		
	& Materials for office Bldg. etc.												

Code (PAP)	Procurement (Program/Project)	PMO/End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program /
					Advertisement/Posting of B/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>VIII. PEST CONTROL</b>													
	Pest Control	GSD	NO	SVP					AOE	PHP 50,000.00	PHP 50,000.00		
	Disinfection Services	GSD	NO	SVP					AOE	PHP 624,000.00	PHP 624,000.00		
	Desludging Services	GSD	NO	SVP					AOE	PHP 150,000.00	PHP 150,000.00		
<b>IX. TERMITE CONTROL</b>													
	Termite Control (additional)	GSD	NO	SVP					AOE	PHP 85,000.00	PHP 85,000.00		
<b>X. RENTAL OF PHOTOCOPIER</b>													
	Consumption per month												
	45,000 copies @Php0.70/copy	GSD	NO	SVP					AOE	PHP 343,000.00	PHP 343,000.00		
<b>XI. GASOLINE/DIESEL/LUBE</b>													
<b>LUBE</b>													
	45 ltrs. Engine Oil (Gasoline) x 400	GSD	NO	Direct Retail Purchase					AOE	PHP 18,000.00	PHP 18,000.00		
	210 ltrs. Engine Oil (Diesel) x 400	GSD	NO	Direct Retail Purchase					AOE	PHP 84,000.00	PHP 84,000.00		
<b>GASOLINE/DIESEL FUEL</b>													
	12 Vehicles x Php 7,000.00	GSD	NO	Direct Retail Purchase					AOE	PHP 1,008,000.00	PHP 1,008,000.00		
	400 ltrs. Gas & Oil x Php 50.00	GSD	NO	Direct Retail Purchase					AOE	PHP 20,000.00	PHP 20,000.00		
	(for genset & grass cutter)												
<b>XII. REPAIR OF VEHICLES/INSURANCE PREMIUM</b>													
	Repair & Maintenance of Vehicles	GSD	NO	SVP					AOE	PHP 500,000.00	PHP 500,000.00		
	Vehicle Insurance	GSD	NO	Direct Contracting					AOE	PHP 100,000.00	PHP 100,000.00		
	Toll/Parking Fees	GSD	NO	Direct Contracting					AOE	PHP 100,000.00	PHP 100,000.00		
	Vehicle LTO Registration	GSD	NO	Direct Contracting					AOE	PHP 50,000.00	PHP 50,000.00		
	Fire Insurance/Building Insurance	GSD	NO	Direct Contracting					AOE	PHP 649,524.58	PHP 649,524.58		
<b>XIII. CAPEX</b>													
	CITEM In-House Studio Equipment	CCSD	NO	Public Bidding					CAPEX	PHP 1,320,000.00		PHP 1,320,000.00	
<b>TOTAL</b>										PHP 19,315,000.00	PHP 17,995,000.00	PHP 1,320,000.00	

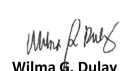
Prepared by:

  
**Reynaldo R. Gonzales**  
 OIC-DC, General Services Division

Noted by:

  
**Atty. Anna Grace I. Marpuri**  
 OIC-DM, Corporate Services Department

Evaluated by:

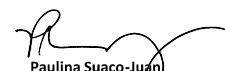
  
**Wilma G. Dulay**  
 DC, Budget & Cash Division

Recommended by:

  
**Atty. Anna Grace I. Marpuri**  
 Chairman, Bids and Awards Committee

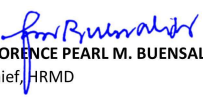

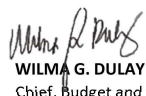


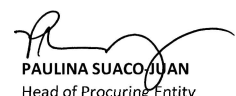
Approved by:

  
**Ma. Lourdes D. Mediran**  
 Alternate Head of Procuring Entity

  
**Paulina Suaco-Juan**  
 Head of Procuring Entity

**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
**Final Annual Procurement Plan for FY 2022**


Code (PAP)	Procurement (Program/Project)	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program / Activity / Project)	
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
<b>HUMAN RESOURCE MANAGEMENT DIVISION 2022</b>														
<b>BOND PREMIUM</b>														
	Bond Premium	HRMD		N/A					Corporate Budget	PHP	700,000.00	PHP	700,000.00	
<b>OCCUPATIONAL HEALTH SERVICE</b>														
	Occupational Health Service	HRMD	No	Small Value Procurement	10 11 2021	30 11 2021	3 12 2021	6 12 2021	Corporate Budget	PHP	432,000.00	PHP	432,000.00	Php36,000 X 12 months
<b>CITEM Anniversary &amp; Year-end Celebration</b>														
	Venue, Caterer for 150 pax	HRMD	Yes	Lease of Venue	21 07 2022	9 09 2022	1 11 2022	11 11 2022	Corporate Budget	PHP	270,000.00	PHP	270,000.00	Php1,800 X 150 pax
	Frames for Loyalty Awardees	HRMD	No	Shopping	15 09 2022	N/A	7 10 2022	10 10 2022	Corporate Budget	PHP	9,500.00	PHP	9,500.00	
	Trophy for Loyalty Awardees	HRMD	No	Small Value Procurement	15 09 2022	5 10 2022	8 10 2022	10 10 2022	Corporate Budget	PHP	140,000.00	PHP	140,000.00	Php7,000 X 20 pax
	Raffle prizes	HRMD	No	Shopping/SVP	8 11 2022	N/A	1 12 2022	2 12 2022	Corporate Budget	PHP	100,000.00	PHP	100,000.00	
	Game prizes	HRMD	No	Shopping/SVP	8 11 2022	N/A	1 12 2022	2 12 2022	Corporate Budget	PHP	50,000.00	PHP	50,000.00	
	Christmas Package for employees	HRMD	No	Small Value Procurement	21 07 2022	9 09 2022	1 11 2022	11 11 2022	Corporate Budget	PHP	630,000.00	PHP	630,000.00	Php3,500 X 180 pax
<b>MISCELLANEOUS</b>														
	Tokens	HRMD	No	Shopping/SVP					Corporate Budget	PHP	50,000.00	PHP	50,000.00	
	Staff / Face to Face Meeting	HRMD		N/A					Corporate Budget	PHP	50,000.00	PHP	50,000.00	
	Onboarding Activity	HRMD		N/A					Corporate Budget	PHP	20,000.00	PHP	20,000.00	
	Mass and Offertory	HRMD	No	Shopping					Corporate Budget	PHP	6,000.00	PHP	6,000.00	Php1,500 X 4 Holy Mass
	Printing of CITEM New ID	HRMD	No	Small Value Procurement					Corporate Budget	PHP	60,000.00	PHP	60,000.00	
	Printing of Citizen's Charter	HRMD	No	Small Value Procurement					Corporate Budget	PHP	20,000.00	PHP	20,000.00	
	Printing of Employees Handbook	HRMD	No	Small Value Procurement					Corporate Budget	PHP	20,000.00	PHP	20,000.00	
<b>PSYCHOLOGICAL ASSESSMENT</b>														
	Outsourcing of Psychological Examination	HRMD	No	Small Value Procurement	9 02 2022	9 02 2022	4 03 2022	5 03 2022	Corporate Budget	PHP	300,000.00	PHP	300,000.00	
	Psychological Testing Materials	HRMD	Yes	Direct Contracting	9 02 2022	9 02 2022	4 03 2022	5 03 2022	Corporate Budget	PHP	20,000.00	PHP	20,000.00	
<b>COMMUNICATION EXPENSE</b>														
	Cellcards (January - June)	HRMD	No	Shopping	17 11 2021	N/A	1 12 2021	2 12 2021	Corporate Budget	PHP	45,000.00	PHP	45,000.00	
	Cellcards (July - December)	HRMD	No	Shopping	30 05 2022	N/A	10 06 2022	11 06 2022	Corporate Budget	PHP	45,000.00	PHP	45,000.00	
<b>IN-HOUSE AND PUBLICLY OFFERED TRAINING</b>														
	Core Competency Training	HRMD		N/A					Corporate Budget	PHP	450,000.00	PHP	450,000.00	Php 5,000 X 90 employees
	Technical Competency / Specialized Training	HRMD		N/A					Corporate Budget	PHP	800,000.00	PHP	800,000.00	Php10,000 X 80 pax
	Leadership Competency Training (Management Committee, Executive Committee, CITEM Board Members)	HRMD		N/A					Corporate Budget	PHP	300,000.00	PHP	300,000.00	Php15,000 x 20 pax

Code (PAP)	Procurement (Program/Project)	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program / Activity / Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>ORGANIZATIONAL DEVELOPMENT</b>													
	Organizational Culture / Development Activities / GAD Activities / Team Building	HRMD		N/A					Corporate Budget	PHP 800,000.00	PHP 800,000.00		
<b>HEALTH AND WELLNESS PROGRAMS</b>													
	Physical, Mental, Spiritual, Social and Financial Wellness Programs (activities, seminars, birthday token, retreat, and similar programs)	HRMD		N/A					Corporate Budget	PHP 100,000.00	PHP 100,000.00		
	Flu Vaccine	HRMD	No	Small Value Procurement	26 04 2022	16 05 2022	19 05 2022	20 05 2022	Corporate Budget	PHP 85,500.00	PHP 85,500.00		Php855 X 100 pax
	Drug Test for employees	HRMD	No	Small Value Procurement	8 08 2022	28 08 2022	30 08 2022	1 09 2022	Corporate Budget	PHP 35,000.00	PHP 35,000.00		
<b>CONTINGENCY BUDGET FOR EMPLOYEES / EMERGENCY ASSISTANCE</b>													
	Contingency Budget for employees/ Emergency Assistance (cards, flowers, etc.)	HRMD	No	Shopping/ Small Value Procurement					Corporate Budget	PHP 100,000.00	PHP 100,000.00		
<b>EXTRAORDINARY &amp; MISCELLANEOUS EXPENSES</b>													
	Extraordinary and Miscellaneous Expenses		No	N/A					Corporate Budget	PHP 150,000.00	PHP 150,000.00		
<b>TOTAL</b>										<b>PHP 5,788,000.00</b>	<b>PHP 5,788,000.00</b>	<b>PHP</b>	<b>-</b>
<p>Prepared by:  FLORENCE PEARL M. BUENSALIDO Chief, HRMD</p> <p>Noted by:  ATTY. ANNA GRACE I. MARPURI OIC, CS</p> <p>Evaluated by:  WILMA G. DULAY Chief, Budget and Cash Division</p> <p>Recommended by:  ATTY. ANNA GRACE I. MARPURI Chairman, Bids and Awards Committee</p> <p>Approved by:  MA. LOURDES D. MEDIRAN Alternate Head of Procuring Entity</p> <p> PAULINA SUACO JUAN Head of Procuring Entity</p>													

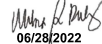
**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
Updated Annual Procurement Plan as of 30 June 2022 (1st Semester)

Code (PAP)	Procurement (Program/Project)	PMO/End-User	Is this an Early Procurement	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program /	
					Advertisement/Posting of	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
<b>IFEX PHILIPPINES 2022 (as of 30 June 2022)</b>														
	<b>A. Design and Exhibition</b>									PHP	<b>18,350,000.00</b>	PHP	<b>18,350,000.00</b>	
	1. Space Rental	OG2-SE	No						Corporate Budget	PHP	10,900,000.00	PHP	10,900,000.00	
	a. Venue Rental, inclusive of 12% VAT	OG2-SE		Lease of Venue					Corporate Budget	PHP	7,750,000.00	PHP	7,750,000.00	
	b. Electrical Consumption			Direct Contracting					Corporate Budget	PHP	300,000.00	PHP	300,000.00	
	c. Other Facilities and Services (Genie Lift, local lines, garbage hauling, water section etc.)	OG2-SE		Direct Contracting / Small Value Procurement					Corporate Budget	PHP	300,000.00	PHP	300,000.00	
	d. Security Deposit	OG2-SE		Lease of Venue					Corporate Budget	PHP	1,550,000.00	PHP	1,550,000.00	
	e. Wi-Fi Connection	OG2-SE		NP 53.6 Scientific Scholarly / Direct Contracting					Corporate Budget	PHP	1,000,000.00	PHP	1,000,000.00	
	2. Hiring of Creative Director for IFEX Philippines	OG2-SE		Small Value Procurement					Corporate Budget	PHP	800,000.00	PHP	800,000.00	
	3. Booth Construction and Design	EDD	No	Public Bidding					Corporate Budget	PHP	5,700,000.00	PHP	5,700,000.00	
	4. Signages	EDD	No	Small Value Procurement					Corporate Budget	PHP	950,000.00	PHP	950,000.00	
	<b>B. Exhibitor Campaign and Services</b>									PHP	<b>3,735,800.00</b>	PHP	<b>3,735,800.00</b>	
	1. Product Testing / Analysis	OG2-SE	No	NP 53.6 Scientific Scholarly/Direct Contracting					Corporate Budget	PHP	100,000.00	PHP	100,000.00	
	2. Packaging and Labelling Design Development (with short-run printing)	OG2-SE	No	Small Value Procurement / NP. 53.6 Scientific Scholarly					Corporate Budget	PHP	400,000.00	PHP	400,000.00	
	3. Market Testing (Community-Based)	OG2-SE	No	Small Value Procurement					Corporate Budget	PHP	400,000.00	PHP	400,000.00	
	4. Vehicle Rental, Per Diem, and Incidental Expenses	OG2-SE	No	Small Value Procurement					Corporate Budget	PHP	200,000.00	PHP	200,000.00	
	5. Props / Ingredients	OG2-SE	No	Small Value Procurement / Shopping					Corporate Budget	PHP	300,000.00	PHP	300,000.00	
	6. Digital Production Team / Program Producer	OG2-SE	No	Small Value Procurement					Corporate Budget	PHP	700,000.00	PHP	700,000.00	
	7. Hiring of Food and Business Innovation Director for NXTFOOD PH	OG2-SE	No	Small Value Procurement					Corporate Budget	PHP	950,000.00	PHP	950,000.00	
	8. Dropout Studio Photography	OG2-SE	No	Small Value Procurement					Corporate Budget	PHP	685,800.00	PHP	685,800.00	
	<b>C. Buyer Campaign and Services</b>									PHP	<b>3,000,000.00</b>	PHP	<b>3,000,000.00</b>	
	1. Hotel Accommodation	OG2-OTF	No	Public Bidding					Corporate Budget	PHP	2,000,000.00	PHP	2,000,000.00	
	2. Welcome Dinner / Reception and/or VIB Kit	OG2-OTF	No	Small Value Procurement/Direct Contracting					Corporate Budget	PHP	250,000.00	PHP	250,000.00	
	3. Van Rental	OG2-OTF	No	Small Value Procurement					Corporate Budget	PHP	150,000.00	PHP	150,000.00	
	4. Translation and/or Interpretation Services	OG2-OTF	No	Small Value Procurement					Corporate Budget	PHP	300,000.00	PHP	300,000.00	
	5. Buyers Lounge	OG2-OTF	No	Small Value Procurement					Corporate Budget	PHP	300,000.00	PHP	300,000.00	
	<b>D. Administrative Requirements</b>									PHP	<b>3,094,200.00</b>	PHP	<b>3,094,200.00</b>	
	1. Food for Staff and/or Meetings and/or Representations	OG2-SE	No	Not Applicable					Corporate Budget	PHP	150,000.00	PHP	150,000.00	
	2. Communication Allowance (Call Cards / Internet/Data)	OG2-SE	No	Small Value Procurement / Shopping					Corporate Budget	PHP	50,000.00	PHP	50,000.00	
	3. Shipment	OG2-SE	No	Small Value Procurement					Corporate Budget	PHP	350,000.00	PHP	350,000.00	
	4. Honoraria	OG2-SE	No	Not Applicable					Corporate Budget	PHP	90,000.00	PHP	90,000.00	
	5. Support Staff / SPs (Service Providers)	OG2-SE	No	Not Applicable					Corporate Budget	PHP	776,200.00	PHP	776,200.00	
	6. Bank Charges	OG2-SE	No	Not Applicable					Corporate Budget	PHP	20,000.00	PHP	20,000.00	
	7. Office Supplies	OG2-SE	No	Small Value Procurement / Shopping					Corporate Budget	PHP	30,000.00	PHP	30,000.00	
	8. Web Development of IFEXConnect and FoodPhilippines	OG2-SE	No	Small Value Procurement					Corporate Budget	PHP	648,000.00	PHP	648,000.00	
	9. Tokens	OG2-SE	No	Small Value Procurement					Corporate Budget	PHP	170,000.00	PHP	170,000.00	
	10. Manpower Allocation and Other Onsite Requirements		No											
	a. Security Services	OG2-SE		Small Value Procurement					Corporate Budget	PHP	120,000.00	PHP	120,000.00	
	b. Janitorial Services	OG2-SE		Small Value Procurement					Corporate Budget	PHP	150,000.00	PHP	150,000.00	
	c. Rental of Ambulance with Emergency Support Team	OG2-SE		Small Value Procurement					Corporate Budget	PHP	100,000.00	PHP	100,000.00	
	d. K9 Services	OG2-SE		Small Value Procurement					Corporate Budget	PHP	60,000.00	PHP	60,000.00	
	e. Badges	OG2-SE		Small Value Procurement					Corporate Budget	PHP	80,000.00	PHP	80,000.00	
	11. Staff Hotel Accommodation	OG2-SE	No	Small Value Procurement					Corporate Budget	PHP	200,000.00	PHP	200,000.00	
	12. Exhibitors/ Staff Briefing/ Thanksgiving	OG2-SE	No	Not Applicable					Corporate Budget	PHP	100,000.00	PHP	100,000.00	
	<b>TOTAL</b>									PHP	<b>28,180,000.00</b>	PHP	<b>28,180,000.00</b>	

Prepared by:

  
ROWENA G. MENDOZA  
OIC-DM, OG2

Evaluated by:

  
06/28/2022  
WILMA G. DULAY  
Chief, Budget & Cash Div.

Recommended by:

  
ATTY. ANNA GRACE MARPURI  
Chairman, Bids and Awards Committee

Approved by:

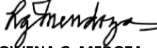
  
MA. LOURDES D. MEDIRAN  
Alternate Head of Procuring Entity

  
PAULINA SUACO-JUAN  
Head of Procuring Entity

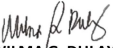
**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
**Updated Annual Procurement Plan as of 30 June 2022 (1st Semester)**

Code (PAP)	Procurement (Program/Project)	PMO/ End-User	is this an Eady	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			REMARKS (brief description of Program / Activity /	
					Advertiser Submission	Notice of Intent to Buy	Contract Signing	Total		MOOE	CO			
<b>Sustainability Solutions Exchange (SSX) 2021 (as of 30 June 2022)</b>														
	<b>A. Exhibition and Design</b>									PHP	<b>4,830,000.00</b>	PHP	<b>4,830,000.00</b>	
	1. Hiring of SSX Conference Manager and Video Producer	OG2-SE	No	Small Value Procurement					Corporate Budget	PHP	980,000.00	PHP	980,000.00	
	2. Studio Photography Services	OG2-SE	No	Small Value Procurement					Corporate Budget	PHP	750,000.00	PHP	750,000.00	
	3. Hiring of the Sustainability Assurance Director	OG2-SE	No	Small Value Procurement					Corporate Budget	PHP	600,000	PHP	600,000	
	4. Retrofitting and Refurbishing of CITEM's ACD Room for In-	CCSD	No	Public Bidding					Corporate Budget	PHP	2,500,000	PHP	2,500,000	
	<b>B. Conference / Admin</b>									PHP	<b>255,000</b>	PHP	<b>255,000</b>	
	1. Tokens / Honoraria / Pledges for Speakers or Partners	OG2-SE	No	SVP / Shopping					Corporate Budget	PHP	180,000	PHP	180,000	
	2. Frames for Certificates	OG2-SE	No	SVP / Shopping					Corporate Budget	PHP	30,000	PHP	30,000	
	3. Food/Meals for Staff	OG2-SE	No	N.A.					Corporate Budget	PHP	<b>45,000</b>	PHP	<b>45,000</b>	
	<b>TOTAL</b>									PHP	<b>5,085,000.00</b>	PHP	<b>5,085,000.00</b>	

Prepared by:

  
**ROWENA G. MEDOZA**  
 OIC-DM, OG2

Evaluated by:

  
**WILMA G. DULAY**  
 Chief, Budget & Cash Div.

Recommended by:

  
**ATTY. ANNA GRACE MARPURI**  
 Chairman, Bids and Awards Committee

Approved by:

  
**MA. LOURDES D. MEDIRAN**  
 Alternate Head of Procuring Entity

  
**PAULINA SUACO-UJAN**  
 Head of Procuring Entity



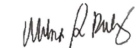
**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
**Updated Annual Procurement Plan as of 30 June 2022 (1st Semester)**

Code (PAP)	Procurement (Program/Project)	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program / Activity / Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>1. STRATEGY AND PLANNING</b>													
<b>1.1 MID-YEAR PLANNING ACTIVITY</b>													
NON-PS	1.1.1 Logistical expenses (venue, food, accom.)	CORPLAN	YES	Lease of Venue/SVP	N/A	N/A	N/A	N/A	Corporate Budget	PHP 90,000.00	PHP 90,000.00		
NON-PS	1.1.3 Vehicle/Van Rental	CORPLAN	NO	Small Value Procurement	N/A	N/A	N/A	N/A	Corporate Budget	PHP 6,000.00	PHP 6,000.00		
NON-PS	1.1.4 Pre-Planning Workshop (Logistical expenses)	CORPLAN	NO	Shopping/SVP	N/A	N/A	N/A	N/A	Corporate Budget	PHP 15,000.00	PHP 15,000.00		
NON-PS	1.1.5 Miscellaneous	CORPLAN	NO	Shopping/SVP	N/A	N/A	N/A	N/A	Corporate Budget	PHP 5,000.00	PHP 5,000.00		
<b>1.2 YEAR-END PLANNING ACTIVITY</b>													
NON-PS	1.2.1 Logistical expenses (venue, food, accom.)	CORPLAN	YES	Lease of Venue/SVP	N/A	N/A	N/A	N/A	Corporate Budget	PHP 90,000.00	PHP 90,000.00		
NON-PS	1.2.3 Vehicle/Van Rental	CORPLAN	NO	Small Value Procurement	N/A	N/A	N/A	N/A	Corporate Budget	PHP 6,000.00	PHP 6,000.00		
NON-PS	1.2.4 Pre-Planning Workshop (Logistical expenses)	CORPLAN	NO	Shopping/SVP	N/A	N/A	N/A	N/A	Corporate Budget	PHP 15,000.00	PHP 15,000.00		
NON-PS	1.2.5 Miscellaneous	CORPLAN	NO	Shopping/SVP	N/A	N/A	N/A	N/A	Corporate Budget	PHP 5,000.00	PHP 5,000.00		
<b>2. EXCOM/MANCOM MEETINGS</b>													
NON-PS	2.1 EXCOM/MANCOM and other meetings	CORPLAN	NO	Not Applicable	N/A	N/A	N/A	N/A	Corporate Budget	PHP 153,000.00	PHP 153,000.00		
<b>3. CUSTOMER SATISFACTION SURVEYS (CSS)</b>													
NON-PS	3.1 HIRING OF CONSULTANTS FOR MARKET SURVEY OF CITEM PROJECTS (GCG REQUIREMENT)	CORPLAN	NO	Small Value Procurement	N/A	N/A	N/A	N/A	Corporate Budget	PHP 375,000.00	PHP 375,000.00		
NON-PS	3.2 ONLINE SURVEY SOFTWARE FOR CITEM OTF's CSS	CORPLAN	NO	Small Value Procurement	N/A	N/A	N/A	N/A	Corporate Budget	PHP 100,000.00	PHP 100,000.00		
<b>4. CONSUMABLE SUPPLIES AND COMMUNICATION</b>													
NON-PS	4.1 COMMUNICATIONS	CORPLAN	NO	Not Applicable	N/A	N/A	N/A	N/A	Corporate Budget	PHP 2,000.00	PHP 2,000.00		
NON-PS	4.2 SHARE IN COPIER RENTAL	CORPLAN	NO	Not Applicable	N/A	N/A	N/A	N/A	Corporate Budget	PHP 3,000.00	PHP 3,000.00		
<b>5. OTHERS</b>													
NON-PS	5.1 Tokens	CORPLAN	NO	Shopping/SVP	N/A	N/A	N/A	N/A	Corporate Budget	PHP 135,000.00	PHP 135,000.00		
<b>TOTAL</b>										<b>PHP 1,000,000.00</b>	<b>PHP 1,000,000.00</b>		

Prepared by:

  
**Chief, ROMINA AUREA E. MAGNO**  
 Officer-In-Charge, CORPLAN

Evaluated by:

  
**WILMA G. DULAY**  
 Chief, Budget and Cash Division

Recommended by:

  
**ATTY. ANNA GRACE I. MARPURI**  
 Chairman, Bids and Awards Committee

Approved by:

  
**MA. LOURDES D. MEDIRAN**  
 Alternate Head of Procuring Entity


  
**PAULINA SUACO-JUAN**  
 Head of Procuring Entity

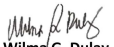
**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
**Updated Annual Procurement Plan as of 30 June 2022 (1st Semester)**

**Project Name: INTERNATIONAL OVERHEAD**


Code (PAP)	Procurement (Program/Project)	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	<b>TRAVEL 1</b>												
	Airfare										0.00		
	Hotel										0.00		
	Pre-travel Expenses										0.00		
	Travel Insurance										0.00		
	<b>TRAVEL 2</b>												
	Airfare										0.00		
	Hotel										0.00		
	Pre-travel Expenses	No		n/a				Corporate Budget	3,500.00		3,500.00		
	Travel Insurance	No		n/a				Corporate Budget	300.00		300.00		
	<b>TRAVEL 3</b>												
	Airfare	No		Direct Retail Purchase				Corporate Budget	150,000.00		150,000.00		
	Hotel	No		n/a				Corporate Budget	146,200.00		146,200.00		
	Pre-travel Expenses	No		n/a				Corporate Budget	3,500.00		3,500.00		
	Travel Insurance	No		n/a				Corporate Budget	300.00		300.00		
	<b>TRAVEL 4</b>												
	Airfare	No		Direct Retail Purchase				Corporate Budget	150,000.00		150,000.00		
	Hotel	No		n/a				Corporate Budget	146,200.00		146,200.00		
	Pre-travel Expenses	No		n/a				Corporate Budget	3,500.00		3,500.00		
	Travel Insurance	No		n/a				Corporate Budget	300.00		300.00		
	<b>TRAVEL 5</b>												
	Airfare	No		Direct Retail Purchase				Corporate Budget	150,000.00		150,000.00		
	Hotel	No		n/a				Corporate Budget	146,200.00		146,200.00		
	Pre-travel Expenses	No		n/a				Corporate Budget	3,500.00		3,500.00		
	Travel Insurance	No		n/a				Corporate Budget	300.00		300.00		
	<b>Expo Dubai 2020/Gulfood 2022</b>												
	Airfare	No		Direct Retail Purchase				Corporate Budget	109,000.00		109,000.00		
	DSA	No		n/a				Corporate Budget	115,000.00		115,000.00		
	Pre-travel Expenses	No		n/a				Corporate Budget	3,500.00		3,500.00		
	Travel tax	No		n/a				Corporate Budget	1,620.00		1,620.00		
	Travel Insurance	No		n/a				Corporate Budget	300.00		300.00		
	Clothing Allowance	No		n/a				Corporate Budget	10,400.00		10,400.00		
	RT-PCR	No		n/a				Corporate Budget	3,000.00		3,000.00		
	Car Rental	No		SVP				Corporate Budget	78,000.00		78,000.00		

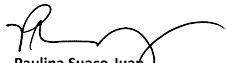
	<b>Local Travels</b>											
	Airfare	No	Direct Retail Purchase					Corporate Budget	50,000.00	50,000.00		
	DSA	No	n/a					Corporate Budget	50,000.00	50,000.00		
	Pre-travel Expenses	No	n/a					Corporate Budget	29,180.00	29,180.00		
	<b>TPG Excom Dinner Meeting</b>	No	n/a					Corporate Budget	146,200.00	146,200.00		
<b>TOTAL</b>										<b>1,500,000.00</b>		

Prepared by:  
  
**Maria Rosajo D. Flancia**  
 Executive Assistant III

Evaluated by:  
  
**Wilma G. Dulay**  
 Chief, Budget and Cash

Recommended by:  
  
**Atty. Anna Grace L. Marpuri**  
 Chairman, Bids and Awards Committee


Approved by:  
  
**Ma. Lourdes D. Mediran**  
 Alternate Head of Procuring Entity

  
**Paulina Suaco-Juan**  
 Head of Procuring Entity

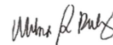
**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
**Updated Annual Procurement Plan as of 30 June 2022 (1st Semester)**

Code (PAP)	Procurement (Program/Project)	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program / Activity /	
					Advertisement/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		MOOE	TOTAL	CO		
<b>OFFICE OF THE DEPUTY EXECUTIVE DIRECTOR</b>														
<b>A</b>	<b>REGULAR BUDGET</b>													
	<b>1. OVERSEAS TRAVEL</b>													
	<b>1.1 CIIE TRAVEL</b>													
	1.1 PLANE FARE	ODED		DIRECT RETAIL PURCHASE				Corporate Funds	PHP 65,000.00	PHP 65,000.00				
	1.2 HOTEL ALLOWANCE	ODED		N/A				Corporate Funds	PHP 25,000.00	PHP 25,000.00				
	1.3 PER DIEM	ODED		N/A				Corporate Funds	PHP 25,000.00	PHP 25,000.00				
	1.4 PRE-TRAVEL EXPENSES	ODED		N/A				Corporate Funds	PHP 3,500.00	PHP 3,500.00				
	<b>2. ADMINISTRATIVE EXPENSES</b>													
	2.1 MEETING	ODED		SHOPPING				Corporate Funds	PHP 61,500.00	PHP 61,500.00				
	2.2 SUPPLIES	ODED		SHOPPING				Corporate Funds	PHP 46,000.00	PHP 46,000.00				
	2.3 MISCELLANEOUS	ODED		SHOPPING				Corporate Funds	PHP 24,000.00	PHP 24,000.00				
	<b><i>    SUBTOTAL</i></b>								<b><i>PHP 250,000.00</i></b>	<b><i>PHP 250,000.00</i></b>				
<b>B</b>	<b>OTHERS</b>													
	1. MARKETING INTELLIGENCE FUND	CORPLAN		SVP				Corporate Funds	PHP 1,000,000.00	PHP 1,000,000.00				
	2. ACCOUNTING SYSTEM	SMDD		SVP				Corporate Funds	PHP 200,000.00	PHP 200,000.00				
	3. SP SALARY	ODED		N/A				Corporate Funds	PHP 300,000.00	PHP 300,000.00				
	<b><i>    SUBTOTAL</i></b>								<b><i>PHP 1,500,000.00</i></b>	<b><i>PHP 1,500,000.00</i></b>				
<b>GRAND TOTAL</b>									<b><i>PHP 1,750,000.00</i></b>	<b><i>PHP 1,750,000.00</i></b>				

Prepared by:

  
**EILEEN ROSHAN VILLANUEVA**  
 Budget Officer II

Evaluated by:

  
**WILMA G. DULAY**  
 Chief, Budget & Cash Div.

Recommended by:

  
**ATTY. ANNA GRACE I. MARPURI**  
 Chairman, Bids and Awards Committee

Approved by:

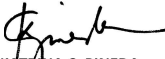
  
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 Alternate Head of Procuring Entity

  
**PAULINA SUACO JUAN**  
 Head of Procuring Entity

**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
**Updated Annual Procurement Plan as of 30 June 2022 (1st Semester)**

Code (PAP)	Procurement (Program/Project)	PMO/ End-User	Is this an Early Procurement	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program /
					Advertiseme nt/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>NAME OF PROJECT</b>													
<b>I. EVENT MARKETING AND SERVICES</b>													
	Business Networking and Partnership Activities	BDU		Shopping/SVP	1 05 2022	1 05 2022	1 05 2022		Business Devt. Unit	PHP 120,720.00	PHP 120,720.00		
<b>II. INDUSTRY MEMBERSHIP</b>													
	GPCCI Membership									PHP 16,000.00	PHP 16,000.00		
	PACEOS Membership									PHP 7,280.00	PHP 7,280.00		
<b>III. SECRETARIAT AND LOGISTICS SERVICES</b>													
	1. Communication Expense	BDU		Shopping/SVP	1 05 2022	1 05 2022	1 05 2022		Business Devt. Unit	PHP 30,000.00	PHP 30,000.00		
	2. Materials/Office Supplies	BDU		Shopping/SVP	1 05 2022	1 05 2022	1 05 2022		Business Devt. Unit	PHP 50,000.00	PHP 50,000.00		
	3. Meeting expenses	BDU		SVP	1 05 2022	1 05 2022	1 05 2022		Business Devt. Unit	PHP 83,000.00	PHP 83,000.00		
	4. Others Admin Cost	BDU											
	Tokens	BDU		Shopping/SVP	1 05 2022	1 05 2022	1 05 2022		Business Devt. Unit	PHP 30,000.00	PHP 30,000.00		
	Courier Services	BDU		SVP	1 05 2022	1 05 2022	1 05 2022		Business Devt. Unit	PHP 3,000.00	PHP 3,000.00		
	Transportation	BDU		SVP	1 05 2022	1 05 2022	1 05 2022		Business Devt. Unit	PHP 5,000.00	PHP 5,000.00		
	Miscellaneous	BDU		Shopping	1 05 2022	1 05 2022	1 05 2022		Business Devt. Unit	PHP 5,000.00	PHP 5,000.00		
<b>TOTAL</b>										<b>PHP 350,000.00</b>	<b>PHP 350,000.00</b>		

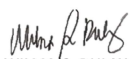
Prepared by:

  
KATRINA C. PINEDA  
 Chief, Business Development

Noted by:

  
MA. LOURDES D. MEDIRAN  
 Deputy Executive Director

Evaluated by:

  
WILMA G. DULAY  
 Chief, Budget & Cash Div.

Recommended by:

  
ATTY. ANNA GRACE I. MARPURI  
 Chairman, Bids and Awards Committee

Approved by:

  
MA. LOURDES D. MEDIRAN  
 Alternate Head of Procuring Entity

  
PAULINA SUACO-JUAN  
 Head of Procuring Entity

**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
**Updated Annual Procurement Plan as of 30 June 2022 (1st Semester)**

Code (PAP)	Procurement (Program/Project)	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program / Activity / Project)		
					Advertisement/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO			
<b>NAME OF PROJECT Board Meeting 2021 &amp; DOLI FY2022</b>															
<b>CITEM BOARD MEETING</b>															
<b>Food &amp; Beverages</b>															
1st Quarter		Legal Unit	NO	NP 53.9 Small Value Procurement 52.1 Shopping/ Food Authorization	N/A	N/A	N/A	N/A	Corporate Budget	PHP	25,000.00		PHP	25,000.00	Four (4) meetings/every year
2nd Quarter		Legal Unit	NO	53.9 Small Value Procurement 52.1 Shopping/ Food Authorization	N/A	N/A	N/A	N/A	Corporate Budget	PHP	25,000.00		PHP	25,000.00	Four (4) meetings/every year
3rd Quarter		Legal Unit	NO	NP 53.9 Small Value Procurement 52.1 Shopping/ Food Authorization	N/A	N/A	N/A	N/A	Corporate Budget	PHP	25,000.00		PHP	25,000.00	Four (4) meetings/every year
4th Quarter		Legal Unit	NO	NP 53.9 Small Value Procurement 52.1 Shopping/ Food Authorization	N/A	N/A	N/A	N/A	Corporate Budget	PHP	25,000.00		PHP	25,000.00	Four (4) meetings/every year
<b>Admin/Logistic</b>															
1st Quarter		Legal Unit	NO	53.9 Small Value Procurement 52.1 Shopping	N/A	N/A	N/A	N/A	Corporate Budget	PHP	1,091.20		PHP	1,091.20	Four (4) meetings/every year
2nd Quarter		Legal Unit	NO	53.9 Small Value Procurement 52.1 Shopping	N/A	N/A	N/A	N/A	Corporate Budget	PHP	1,091.20		PHP	1,091.20	Four (4) meetings/every year
3rd Quarter		Legal Unit	NO	53.9 Small Value Procurement 52.1 Shopping	N/A	N/A	N/A	N/A	Corporate Budget	PHP	1,091.20		PHP	1,091.20	Four (4) meetings/every year
4th Quarter		Legal Unit	NO	NP 53.9 Small Value Procurement 52.1 Shopping	N/A	N/A	N/A	N/A	Corporate Budget	PHP	1,091.20		PHP	1,091.20	Four (4) meetings/every year
	CITEM Brand Allowances	Legal Unit	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	PHP	7,635.20		PHP	7,635.20	Compliances
<b>Token for Board Members</b>															
1st Quarter		Legal Unit	NO	NP 53.9 Small Value Procurement	N/A	N/A	N/A	N/A	Corporate Budget	PHP	9,750.00		PHP	9,750.00	Four (4) meetings/every year
2nd Quarter		Legal Unit	NO	NP 53.9 Small Value Procurement	N/A	N/A	N/A	N/A	Corporate Budget	PHP	9,750.00		PHP	9,750.00	Four (4) meetings/every year
3rd Quarter		Legal Unit	NO	NP 53.9 Small Value Procurement	N/A	N/A	N/A	N/A	Corporate Budget	PHP	9,750.00		PHP	9,750.00	Four (4) meetings/every year
4th Quarter		Legal Unit	NO	NP 53.9 Small Value Procurement	N/A	N/A	N/A	N/A	Corporate Budget	PHP	9,750.00		PHP	9,750.00	Four (4) meetings/every year
	OG2 CITEM Logo for TRADEMARK Registration to IPOPHL	Legal Unit	NO	Not applicable	N/A	N/A	N/A	N/A	Corporate Budget	PHP	55,000.00		PHP	55,000.00	Compliances
<b>Per diem of Appointive Member of the Board</b>															
1st Quarter		Legal Unit	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	PHP	16,000.00		PHP	16,000.00	Four (4) meetings/every year
2nd Quarter		Legal Unit	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	PHP	16,000.00		PHP	16,000.00	Four (4) meetings/every year

Code (PAP)	Procurement (Program/Project)	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program / Activity / Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	3rd Quarter	Legal Unit	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	PHP 16,000.00		PHP 16,000.00	Four (4) meetings/every year
	4th Quarter	Legal Unit	NO	N/A	N/A	N/A	N/A	N/A	Corporate Budget	PHP 16,000.00		PHP 16,000.00	Four (4) meetings/every year
	DOLI CY 2022	Legal Unit	NO	NP-53.5 Agency to Agency	N/A	N/A	N/A	N/A	Corporate Budget	PHP 330,000.00		PHP 330,000.00	Yearly renewal
<b>TOTAL</b>										<b>PHP 600,000.00</b>	<b>PHP -</b>	<b>PHP 600,000.00</b>	

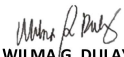
Prepared by:

  
**ATTY. ANNA GRACE I. MARPURI**  
 Chief, Legal Unit

Noted by:

  
**ATTY. ANNA GRACE I. MARPURI**  
 Department Manager, CS Dept.

Evaluated by:

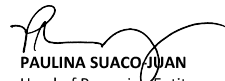
  
**WILMA G. DULAY**  
 Chief, Budget & Cash Div.

Recommended by:

  
**ATTY. ANNA GRACE I. MARPURI**  
 Chairman, Bids and Awards Committee

Approved by:

  
**MA. LOURDES D. MEDIRAN**  
 Alternate Head of Procuring Entity

  
**PAULINA SUACO JUAN**  
 Head of Procuring Entity

**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
Updated Final Annual Procurement Plan for FY 2022 as of June 30 (1st Sem)

Code (PAP)	Procurement (Program/Project)	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Program / Activity / Project)		
					Advertisement/Posting of IB/B/E	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO			
<b>INFORMATION SYSTEM PLAN</b>															
	Laptop PC (Mid-End) - CY 2021 Accounts Payable	SMDD	Yes	PS/Public Bidding					Corporate Budget	PHP	1,090,017.00		PHP	1,090,017.00	
	Laptop PC (Workstation) - CY 2021 Accounts Payable	CCSD	Yes	PS/Public Bidding					Corporate Budget	PHP	1,108,984.00		PHP	1,108,984.00	
	Network Switch (Managed 48 ports & Unmanaged 48 ports) - CY 2021 Accounts Payable	SMDD	No	Shopping					Corporate Budget	PHP	44,975.00		PHP	44,975.00	
	Network POE (Managed 24 ports) - CY 2021 Accounts payable	SMDD	No	Shopping					Corporate Budget	PHP	19,300.00		PHP	19,300.00	
	Video Conferencing Equipment - CY 2021 Accounts payable	CITEM	No	Small Value Procurement					Corporate Budget	PHP	99,976.00		PHP	99,976.00	
	Document Scanner - CY 2021 Accounts Payable	CITEM	No	Small Value Procurement					Corporate Budget	PHP	119,592.00		PHP	119,592.00	
	Laptop PC (High-End)	SMDD	Yes	PS/Public Bidding					Corporate Budget	PHP	1,200,000.00		PHP	1,200,000.00	
	Laptop PC (Workstation)	SMDD,EDD	Yes	PS/Public Bidding					Corporate Budget	PHP	900,000.00		PHP	900,000.00	
	Network Switch (Managed 48 ports and Unmanaged 48 ports)	SMDD	No	Shopping					Corporate Budget	PHP	64,000.00		PHP	64,000.00	
	Network POE (Managed 24 ports)	SMDD	No	Shopping					Corporate Budget	PHP	20,000.00		PHP	20,000.00	
	Video Conferencing Equipment	CITEM	No	Small Value Procurement					Corporate Budget	PHP	70,000.00		PHP	70,000.00	
	Adobe CC - CY 2021 Accounts Payable	SMDD, CCSD	No	Small Value Procurement					Corporate Budget	PHP	955,500.00	PHP	955,500.00		
	Microsoft Office 365 Plan E3	SMDD	Yes	PS/Public Bidding					Corporate Budget	PHP	1,764,000.00	PHP	1,764,000.00		
	SQL Server	SMDD	No	Small Value Procurement					Corporate Budget	PHP	55,000.00	PHP	55,000.00		
	Autodesk Design and Manufacturing Collection	SMDD	No	Small Value Procurement					Corporate Budget	PHP	995,000.00	PHP	995,000.00		
	Web Security	SMDD	No	Small Value Procurement					Corporate Budget	PHP	538,000.00	PHP	538,000.00		
	Tablet PC Data Subscription	SMDD	No	Direct Contracting					Corporate Budget	PHP	756,000.00	PHP	756,000.00		
	Leased Line Subscription (Primary)	SMDD	No	Small Value Procurement					Corporate Budget	PHP	469,000.00	PHP	469,000.00		
	Leased Line Subscription (Secondary)	SMDD	No	Small Value Procurement					Corporate Budget	PHP	377,000.00	PHP	377,000.00		
	ICT Repairs/Peripherals/Maintenance	SMDD	No	SVP / Shopping					Corporate Budget	PHP	321,850.00	PHP	321,850.00		
	Other ICT Subscription	SMDD	No	Small Value Procurement					Corporate Budget	PHP	594,150.00	PHP	594,150.00		
	Marketing Automation Software	SMDD	No	Small Value Procurement					Corporate Budget	PHP	400,000.00	PHP	400,000.00		
	Payment for Professional Fees (1 Computer Technician)	SMDD		N/A					Corporate Budget	PHP	230,000.00	PHP	230,000.00		
<b>TOTAL</b>										PHP	<b>12,192,344.00</b>	PHP	<b>7,455,500.00</b>	PHP	<b>4,736,844.00</b>

Prepared by:

  
ODEDUALDO D. EVIO  
Division Chief  
SMDD

Noted by:

  
ATTY. ANNA GRACE I. MARPURI  
OIC-Department Manger  
Corporate Services Department

Evaluated by:

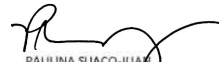
  
WILMA S. DULAY  
Division Chief  
Budget & Cash Division

Recommended by:

  
ATTY. ANNA GRACE I. MARPURI  
Chairman, Bids and Awards Committee

Approved by:

  
MA. LOURDES D. MEDIRAN  
Alternate Head of Procuring Entity

  
PAULINA SUACO-JUAN  
Head of Procuring Entity





**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
**Updated Annual Procurement Plan as of 30 June 2022 (1st Semester)**

OG1 OTF

Code (PAP)	Procurement (Program/Project)	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program / Activity / Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	<b>A. DIGITAL PLATFORM SUBSCRIPTION</b>												
	1. FAME+ Participation in Digital Trade Fair	OG1-OTF	NO	Overseas Procurement					OG1 OTF	400,000.00	400,000.00		
	2. MOM	OG1-OTF	NO	Overseas Procurement					OG1 OTF	2,800,000.00	2,800,000.00		
	<b>B. CONSULTANCY SERVICE</b>												
	1. International Business Development Specialist for the US Market	OG1-OTF	NO	Overseas Procurement					OG1 OTF	900,000.00	900,000.00		
	2. Brand Agent for Middle East	OG1-OTF	NO	Overseas Procurement					OG1 OTF	1,000,000.00	1,000,000.00		
	3. CIFTIS Digital Content Producer	OG1-OTF	NO	SVP					OG1 OTF	400,000.00	400,000.00		
	4. Interpretation Service for FAME+	OG1-OTF	NO	SVP					OG1 OTF	600,000.00	600,000.00		
	5. International Fashion Buyer Marketing Agent	OG1-OTF	NO	Overseas Procurement					OG1 OTF	1,000,000.00	1,000,000.00		
	<b>C. FAME+ BUYER CAMPAIGN AND MARKETING</b>												
	1. Engagement w/ international Trade Publication	OG1-OTF	NO	Overseas Procurement					OG1 OTF	1,500,000.00	1,500,000.00		
	2. FAME+ Exposure in Trade Publication	OG1-OTF	NO	Overseas Procurement					OG1 OTF	500,000.00	500,000.00		
	3. Mandarin Translation Provider for CIFTIS	OG1-OTF	NO	SVP					OG1 OTF	200,000.00	200,000.00		
	4. FAME+ Buyer Program	OG1-OTF	NO	SVP / PB					OG1 OTF	1,100,000.00	1,100,000.00		
	5. Translation and Localization	OG1-OTF	NO	SVP					OG1 OTF	500,000.00	500,000.00		
	<b>D. PERSONNEL SALARIES</b>												
	1. Salaries for OG1 SPs	OG1-OTF	NO	Not applicable					c/o FAME+ budget	0.00	0.00		
	<b>Total Budget for Personnel Salaries</b>									0.00	0.00		
	<b>TOTAL</b>									<b>10,900,000.00</b>	<b>10,900,000.00</b>		

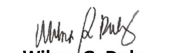
Prepared by:

  
**Anna Marie Alzona**  
 DC-OG1 OTF

Noted by:

  
**Marjo F. Evio**  
 OIC-DM OG1

Evaluated by:

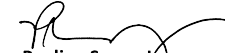
  
**Wilma G. Dulay**  
 Chief, Budget & Cash Div.

Recommended by:

  
**Atty. Anna Grace I. Marpuri**  
 Chairman Bids & Awards Committee

Approved by:

  
**Ma. Lourdes D. Mediran**  
 Alternate Head of Procuring Entry

  
**Paulina Suaco-Juan**  
 Head of Procuring Entry

**CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS**  
**Updated Annual Procurement Plan as of 30 June 2022 (1st Semester)**  
**TITLE OF PROJECT: ROG Project Content Creation Program**  
**PLACE: Manila, Philippines**

Code (PAP)	Procurement (Program/Project)	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program / Activity / Project)	
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
<b>NAME OF PROJECT</b>														
	<b>HIRING OF CONTENT PRODUCER</b>													
	Dropout photography services, copywriting services, warehousing and logistics	BDU		PB	4/18/2022	5/8/2022	5/11/2022		Philexport	PHP	9,936,500.00			
	Management Fee (15%)									PHP	1,753,500.00			
	<b>TOTAL PROJECT COST BREAKDOWN</b>									PHP	11,690,000.00			

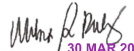
Prepared by:

  
 KATRINA C. PINEDA  
 Chief, Business Development Unit

Noted by:

  
 MA. LOURDES D. MEDIRAN  
 Deputy Executive Director

Evaluated by:

  
 WILLMA G. DULAY  
 Chief, Budget & Cash Div.

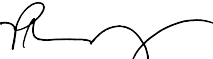
NOTE: "Uses will be subject to the transfer of funds from Phil export"

Recommended by:

  
 ATTY. ANNA GRACE I. MARPURI  
 Chairman, Bids and Awards Committee

Approved by:

  
 MA. LOURDES D. MEDIRAN  
 Alternate Head of Procuring Entity

  
 PAULINA SUACO JUAN  
 Head of Procuring Entity