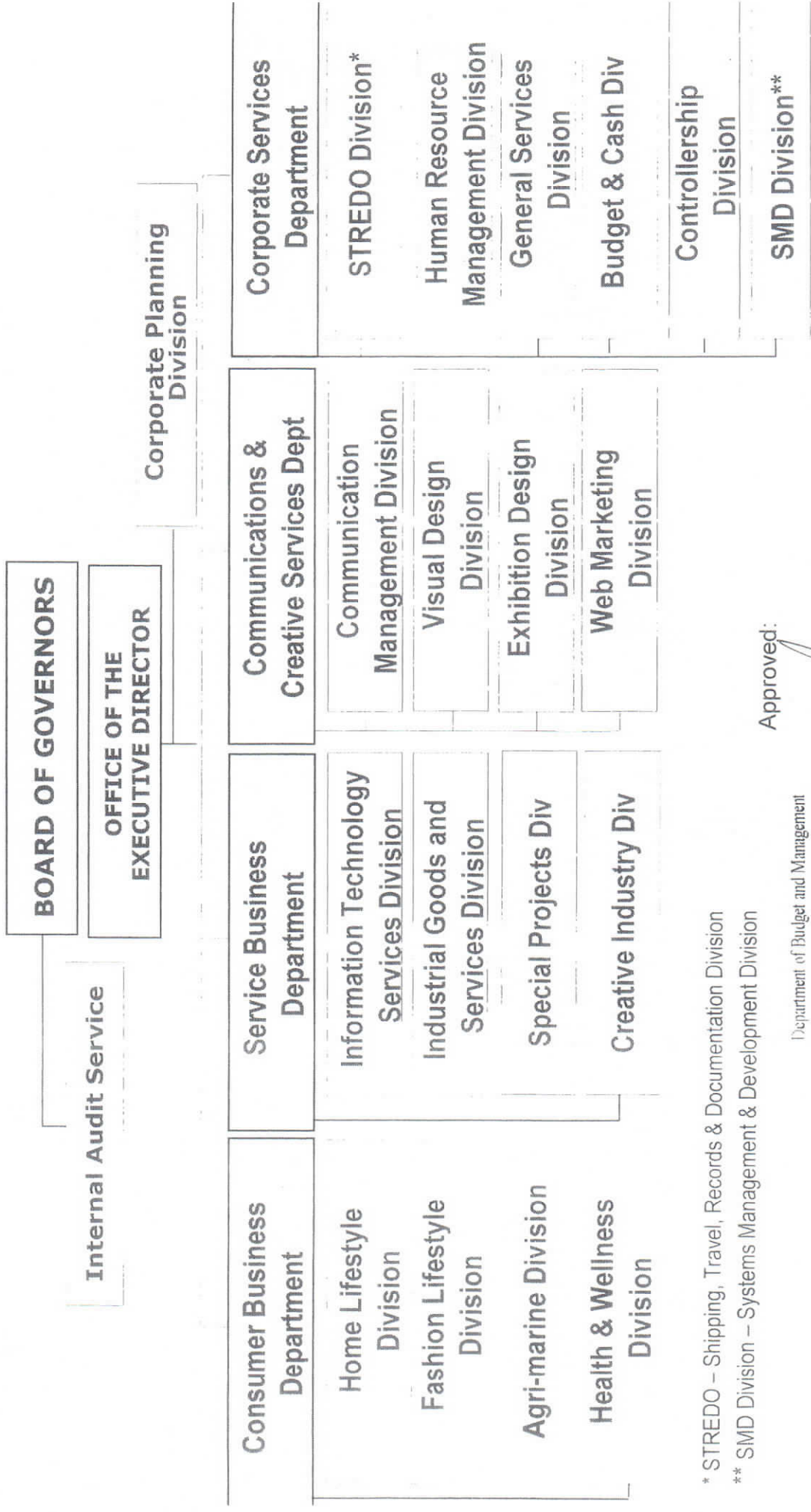


CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
DBM-APPROVED ORGANIZATION STRUCTURE



* STREDO – Shipping, Travel, Records & Documentation Division
 ** SMD Division – Systems Management & Development Division

Approved:

Department of Budget and Management



2008 - D00023L

ROLANDO G. ANDAYA, JR.

Secretary *nr*

CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
DBM-APPROVED STAFFING PATTERN

No. of Pos.	Unit/ Position Title	Salary Grade	Monthly Salary	Total Per Month
BOARD OF GOVERNORS				
INTERNAL AUDIT SERVICE				
1	Internal Auditor V	24	22,905	22,905
2	Internal Auditor III	18	17,425	34,850
<u>3</u>	TOTAL, IAS			
OFFICE OF THE EXECUTIVE DIRECTOR				
1	Executive Director	29	27,866	27,866
1	Deputy Executive Director	27	25,764	25,764
1	Executive Assistant III	20	19,579	19,579
1	Legal Officer V	24	22,905	22,905
1	Legal Assistant I	10	10,933	10,933
1	Information Officer II	15	14,630	14,630
1	Private Secretary II*	15	14,630	14,630
1	Secretary II	9	10,250	10,250
Corporate Planning Division				
1	Planning Officer V	24	22,905	22,905
1	Planning Officer IV	22	21,176	21,176
2	Planning Officer III	18	17,425	34,850
2	Planning Officer II	15	14,630	29,260
1	Planning Officer I	11	11,589	11,589
<u>15</u>	TOTAL, OED			
CONSUMER BUSINESS DEPARTMENT				
OFFICE OF THE DEPARTMENT MANAGER				
1	Deputy Executive Director **	27	25,764	25,764
1	Secretary II***	9	10,250	10,250
Home Lifestyle Division				
1	Chief Trade-Industry Development Specialist	24	22,905	22,905
1	Supervising Trade-Industry Development Specialist	22	21,176	21,176
2	Senior Trade-Industry Development Specialist	18	17,425	34,850
1	Trade-Industry Development Specialist	15	14,630	14,630
1	Trade-Industry Development Analyst	11	11,589	11,589
Fashion Lifestyle Division				
1	Chief Trade-Industry Development Specialist	24	22,905	22,905
1	Supervising Trade-Industry Development Specialist	22	21,176	21,176
2	Senior Trade-Industry Development Specialist	18	17,425	34,850

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CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
DBM-APPROVED STAFFING PATTERN

No. of Pos.	Unit/ Position Title	Salary Grade	Monthly Salary	Total Per Month
1	Trade-Industry Development Specialist	15	14,630	14,630
1	Trade-Industry Development Analyst	11	11,589	11,589
Agri-Marine Division				
1	Chief Trade-Industry Development Specialist	24	22,905	22,905
1	Supervising Trade-Industry Development Specialist	22	21,176	21,176
2	Senior Trade-Industry Development Specialist	18	17,425	34,850
1	Trade-Industry Development Specialist	15	14,630	14,630
1	Trade-Industry Development Analyst	11	11,589	11,589
Health and Wellness Division				
1	Chief Trade-Industry Development Specialist	24	22,905	22,905
1	Supervising Trade-Industry Development Specialist	22	21,176	21,176
1	Senior Trade-Industry Development Specialist	18	17,425	17,425
1	Trade-Industry Development Specialist	15	14,630	14,630
1	Trade-Industry Development Analyst	11	11,589	11,589
25	Total, Consumer Business Department			

SERVICE BUSINESS DEPARTMENT

OFFICE OF THE DEPARTMENT MANAGER

1	Deputy Executive Director **	27	25,764	25,764
1	Secretary II***	9	10,250	10,250

IT Services Division

1	Chief Trade-Industry Development Specialist	24	22,905	22,905
1	Supervising Trade-Industry Development Specialist	22	21,176	21,176
2	Senior Trade-Industry Development Specialist	18	17,425	34,850
1	Trade-Industry Development Specialist	15	14,630	14,630
1	Trade-Industry Development Analyst	11	11,589	11,589

Industrial Goods and Services Division

1	Chief Trade-Industry Development Specialist	24	22,905	22,905
1	Supervising Trade-Industry Development Specialist	22	21,176	21,176
2	Senior Trade-Industry Development Specialist	18	17,425	34,850
1	Trade-Industry Development Specialist	15	14,630	14,630
1	Trade-Industry Development Analyst	11	11,589	11,589

Special Projects Division

1	Chief Trade-Industry Development Specialist	24	22,905	22,905
1	Supervising Trade-Industry Development Specialist	22	21,176	21,176
2	Senior Trade-Industry Development Specialist	18	17,425	34,850

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CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
DBM-APPROVED STAFFING PATTERN

No. of Pos.	Unit/ Position Title	Salary Grade	Monthly Salary	Total Per Month
1	Trade-Industry Development Specialist	15	14,630	14,630
1	Trade-Industry Development Analyst	11	11,589	11,589
Creative Industry Division				
1	Chief Trade-Industry Development Specialist	24	22,905	22,905
1	Supervising Trade-Industry Development Specialist	22	21,176	21,176
1	Senior Trade-Industry Development Specialist	18	17,425	17,425
1	Trade-Industry Development Specialist	15	14,630	14,630
1	Trade-Industry Development Analyst	11	11,589	11,589
<u>25</u>	<i>Total, Service Business Department</i>			

**COMMUNICATIONS AND
CREATIVE SERVICES DEPARTMENT**

OFFICE OF THE DEPARTMENT MANAGER

1	Deputy Executive Director **	27	25,764	25,764
1	Secretary II***	9	10,250	10,250

Communication Management Division

1	Information Officer V	24	22,905	22,905
1	Information Officer IV	22	21,176	21,176
3	Information Officer III	18	17,425	52,275
2	Information Officer II	15	14,630	29,260
1	Information Officer I	11	11,589	11,589

Visual Design Division

1	Creative Arts Specialist V	24	22,905	22,905
1	Creative Arts Specialist IV	22	21,176	21,176
3	Creative Arts Specialist III	18	17,425	52,275
2	Creative Arts Specialist II	15	14,630	29,260
1	Creative Arts Specialist I	11	11,589	11,589

Exhibition Design Division

1	Chief Industrial Design Specialist	24	22,905	22,905
1	Supervising Industrial Design Specialist	22	21,176	21,176
3	Senior Industrial Design Specialist	18	17,425	52,275
2	Industrial Design Specialist	15	14,630	29,260
1	Industrial Design Analyst	11	11,589	11,589

Web Marketing Division

1	Information Technology Officer III	24	22,905	22,905
1	Information Technology Officer II	22	21,176	21,176

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CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
DBM-APPROVED STAFFING PATTERN

No. of Pos.	Unit/ Position Title	Salary Grade	Monthly Salary	Total Per Month
1	Information Technology Officer I	19	18,471	18,471
2	Information Systems Analyst II	16	15,508	31,016
1	Programmer II	15	14,630	14,630

32 *Total, Marketing Communications and
Creative Service Department*

CORPORATE SERVICES DEPARTMENT

OFFICE OF THE DEPARTMENT MANAGER

1	Department Manager III	26	24,773	24,773
1	Secretary I	7	8,953	8,953

**Shipping, Travel, Records and Documentation
Division (STREDO)**

1	Chief Trade-Industry Development Specialist	24	22,905	22,905
1	Supervising Trade-Industry Development Specialist	22	21,176	21,176
1	Senior Trade-Industry Development Specialist	18	17,425	17,425
1	Trade-Industry Development Specialist	15	14,630	14,630
1	Records Officer I	10	10,933	10,933
1	Messenger	2	6,094	6,094

Human Resource Management Division

1	Human Resource Management Officer V	24	22,905	22,905
1	Human Resource Management Officer IV	22	21,176	21,176
2	Human Resource Management Officer III	18	17,425	34,850
1	Human Resource Management Officer II	15	14,630	14,630
1	Human Resource Management Assistant	8	9,580	9,580

General Services Division

1	Administrative Officer V	24	22,905	22,905
1	Administrative Officer IV	22	21,176	21,176
1	Administrative Officer III	18	17,425	17,425
1	Administrative Officer II	15	14,630	14,630
1	Administrative Assistant V	11	11,589	11,589
1	Supply Officer II	14	13,801	13,801
1	Supply Officer I	10	10,933	10,933
1	Buyer III	9	10,250	10,250
2	Property Custodian	8	9,580	19,160
1	Electrician II	6	8,367	8,367

Budget and Cash Division

1	Budget Officer V	24	22,905	22,905
1	Budget Officer IV	22	21,176	21,176

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CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS
DBM-APPROVED STAFFING PATTERN

No. of Pos.	Unit/ Position Title	Salary Grade	Monthly Salary	Total Per Month
1	Budget Officer III	18	17,425	17,425
1	Budget Officer II	15	14,630	14,630
1	Cashier III	18	17,425	17,425
1	Cash Clerk	8	9,580	9,580
Controllership Division				
1	Chief Accountant	24	22,905	22,905
1	Accountant IV	22	21,176	21,176
1	Accountant III	18	17,425	17,425
1	Accountant II	15	14,630	14,630
2	Senior Bookkeeper	9	10,250	20,500
2	Accounting Clerk III	8	9,580	19,160
Systems Management and Development Division				
1	Information Technology Officer III	24	22,905	22,905
1	Information Technology Officer II	22	21,176	21,176
1	Information Systems Analyst III	19	18,471	18,471
1	Information Systems Analyst II	16	15,508	15,508
1	Programmer III	18	17,425	17,425
1	Programmer II	15	14,630	14,630

45 *Total, Corporate Service Department*

145

2,467,615

- * Position co-terminus with the Executive Director, to be abolished once vacated by the incumbent and replaced with Private Secretary I, SG-11
- ** Position co-terminus with the incumbent, to be abolished once vacated and replaced with Department Manager III, SG-26
- *** Position co-terminus with the incumbent, to be abolished once vacated and replaced with Secretary I, SG-7

Department of Budget and Management



2008-D00024_

Approved:

ROLANDO G. ANDAYA, JR.

Secretary