

CITEM BOARD OF GOVERNORS REGULAR BOARD MEETINGS

As a matter of policy, the CITEM Board must be able to meet the following conditions for Good Governance

- a. The Board of Directors shall meet on at least 75% of their scheduled meetings
- b. Each of the Directors must have attendance at least 90% of all the Board Meetings held during the next year.
- c. The Corporate Secretary is mandated to comply with the policy that the members of the Board of Directors meetings be provided to the members of the Board at least three (3) working days in advance of the Board Meeting.
- d. The Board of Directors meet separately at least once during the year without the President/CEO present.
- e. Board of Director's meeting scheduled of the year.

REGULAR BOARD MEETING AND ATTENDANCE

APPROVED MEETING SCHEDULE	BOARD	ACTUAL MEETING SCHEDULE	BOARD	REMARKS
February 11, 2021		February 11, 2021		The Board of Directors meet 85% of the Scheduled Meetings.
February 11, 2021		February 11, 2021		
April 23, 2021		May 07, 2021		
June 11, 2021		June 30, 2021		
September 17, 2021		August 18, 2021		
October 15, 2021		November 25, 2021		
December 10, 2021				

CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS

Golden Shell Pavilion, Roxas Blvd., Sen. Gil Puyat Ave, Pasay City

CITEM BOARD OF GOVERNOR'S MEETING 2021

ATTENDANCE

BOARD MEMBER		Nature of Position	11 February Without the CEO *	11 February Virtual Meeting	07 May Virtual Meeting	30 June Virtual Meeting	18 August Virtual Meeting	25 November Virtual Meeting	Notice of the Meeting & Board Paper	Total No. of Meetings Attended	Total Percentage of Attendance
Date when notice of the meeting and board papers were received *Following policy of at least 3 working days in advance before the Board Meeting			04 February	04 February	03 May	16 June	16 August	22 November			
DTI	USEC. ABDULGANI M. MACATOMAN Alternate Chairman	Alternate Chair	✓	✓	✓	✓	✓	✓	✓	6/6	100%
BSP	ROSALINA L. TAN OIC- IOD	Ex-Officio						✓	✓	1/1	100%
	THOMAS BENJAMIN C. MARCELO Senior Director		✓	✓	✓	✓	✓	5/5		100%	
NFA	MS. ELSA ASUNCION LIM Executive Assistant V	Ex-Officio	*Conflict of schedule	*Conflict of schedule	✓	✓	✓	✓	✓	4/6	66%
LBP	MS. JUDY O. KIS-ING Manager/Special Assistant to the CEO	Ex-Officio	✓	✓					✓	2/2	100%
	MR. ELCID C. PANGILINAN SVP/Head, Strategy and Knowledge Mngt. Group			✓	✓	✓	✓	4/4		100%	
CITEM	MS. PAULINA SUACO-JUAN Executive Director	Appointive	*Appointive member is the CEO	✓	✓	✓	✓	✓	✓	5/5	100%

COMMITTEE MEETING

EXECUTIVE MEETING		Nature of Position	11 February Virtual Meeting	07 May Virtual Meeting	30 June Virtual Meeting	18 August Virtual Meeting	25 November Virtual Meeting	Notice of the Meeting & Board Paper	Total No. of Meetings Attended	Total Percentage of Attendance
Date when notice of the meeting and board papers were received *Following policy of at least 3 working days in advance before the Board Meeting			04 February	03 May	16 June	16 August	22 November			
DTI	USEC. ABDULGANI M. MACATOMAN Alternate Chairman	Alternate Chair	✓	✓	✓	✓	✓	✓	4/4	100%
LBP	MS. JUDY O. KIS-ING Manager/Special Assistant to the CEO	Ex-Officio	✓					✓	1/1	100%
	MR. ELCID C. PANGILINAN SVP/Head, Strategy and Knowledge Mngt. Group			✓	✓	✓	✓		4/4	100%
CITEM	MS. PAULINA SUACO-JUAN Executive Director	Appointive	✓	✓	✓	✓	✓	✓	4/4	100%

GOVERNANCE AND NOMINATION AND REMUNERATION COMMITTEE		Nature of Position	11 February Virtual Meeting	07 May Virtual Meeting	30 June Virtual Meeting	18 August Virtual Meeting	25 November Virtual Meeting	Notice of the Meeting & Board Paper	Total No. of Meetings Attended	Total Percentage of Attendance
Date when notice of the meeting and board papers were received *Following policy of at least 3 working days in advance before the Board Meeting			04 February	03 May	16 June	16 August	22 November			
DTI	USEC. ABDULGANI M. MACATOMAN Alternate Chairman	Alternate Chair	✓	✓	✓	✓	✓	✓	5/5	100%
NFA	MS. ELSA ASUNCION LIM Executive Assistant V	Ex-Officio	*Conflict of schedule	✓	✓	✓	✓	✓	4/5	80%
CITEM	MS. PAULINA SUACO-JUAN Executive Director	Appointive	*Appointive member is the CEO	✓	✓	✓	✓	✓	4/5	80%

RISK AND AUDIT COMMITTEE		Nature of Position	11 February Virtual Meeting	07 May Virtual Meeting	30 June Virtual Meeting	18 August Virtual Meeting	25 November Virtual Meeting	Notice of the Meeting & Board Paper	Total No. of Meetings Attended	Total Percentage of Attendance
Date when notice of the meeting and board papers were received *Following policy of at least 3 working days in advance before the Board Meeting			04 February	03 May	16 June	16 August	22 November			
DTI	USEC. ABDULGANI M. MACATOMAN Alternate Chairman	Alternate Chair	✓	✓	✓	✓	✓	✓	5/5	100%
LBP	MS. JUDY O. KIS-ING Manager/Special Assistant to the CEO	Ex-Officio	✓					✓	1/1	100%
	MR. ELCID C. PANGILINAN SVP/Head, Strategy and Knowledge Mngt. Group			✓	✓	✓	✓		4/4	100%

CERTIFICATION

I hereby certify that the above attendance of the CITEM Board of Governors for Calendar 2021, are true and correct.


ATTY. ANNA GRACE I. MARPURI
Corporate Board Secretary