

1 **MINUTES OF THE CITEM BOARD OF GOVERNORS' MEETING**

2
3 20 March 2020

4 VIRTUAL CONFERENCE / VIBER CONFERENCE CHAT

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7 **VIRTUALLY IN ATTENDANCE:**

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9 **Alternate Chairman**

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11 Abdulgani M. Macatoman
12 Undersecretary for Trade Promotions Group (TPG)

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14 **Board Members**

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16 Mr. Thomas Benjamin B. Marcelo
17 Bangko Sentral ng Pilipinas

18 Ms. Paulina Suaco-Juan
19 CITEM

20 Ms. Judy O. Kis-Ing
21 Land Bank of the Philippines

22 Ms. Maria Mercedes G. Yacapin
23 National Food Authority

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25 **CITEM OFFICERS**

26 A.Grace I. Marpuri
27 Corporate Secretary

28 Ma. Lourdes D. Mediran
29 Deputy Executive Director

30 **I. DETERMINATION OF EXISTENCE OF QUORUM**

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32 1. All Board Members participated in the virtual discussion.

33 **II. VIRTUAL DISCUSSION**

- 34 1. Through a CITEM Board Resolution 2020-01-05, the CITEM Board unanimously approved the 2020
35 CITEM Work Program.

- 36 2. That the scheduled 2nd quarter 2020 projects are as follows:

37 Sustainability Solutions Expo:	21-23 May	Manila, PH Food+Beverage
38 Fourisalone 2020	15-21 June	Milan, Italy
39 Taipei International Food Show	17-20 June	Taiwan
40 CREATE Philippines	18-20 June	Manila, PH
41 Summer Fancy Food Show	28-30 June	New York, USA

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44 3. The CoVid19 was declared by the World Health Organization on 12 March 2020 as a global
45 pandemic.

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47 4. In the Philippines, the government has declared a Luzon-wide Enhanced Community Quarantine
48 on 17 March 2020, which has imposed travel restrictions both domestic and overseas, social
49 distancing measures, suspension of classes and work in both public and private entities, to contain
50 the spread of the CoVid19 virus. The present state has further declared the entire Philippines under
51 the State of Calamity for the period of six (6) months.

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53 5. The Luzon-wide Enhanced Community Quarantine, where Work From Home as an alternate work
54 arrangement has been imposed, alongside other quarantine, lockdown, shelter where you are,
55 and/or travel ban abroad make it difficult to plan, organize and secure the commitment of our
56 partners. Thus, the Management proposed to defer participation in overseas shows and holding of
57 its signature events programmed for the 2nd quarter projects.

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59 6. Likewise, mass gatherings such as large meetings, conferences, seminars and trade events have
60 been strictly prohibited.
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7. Organizers of trade shows and events both local and overseas have been cancelling or postponing their events, taking consideration of the safety and health of its stakeholders.
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8. That CoVid19 cases have been registered in Taiwan, Italy and New York, U.S.A., where CITEM's second quarter Overseas Trade Shows are located, and that Italy and U.S.A. have declared a state of emergency due to the said global pandemic.
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9. Further, it was recommended during the recent CITEM Management Committee meeting last 03 March 2020, that any announcements on the deferment of shows shall be made two (2) months prior to the happening of the trade event.

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74 **III. RESOLUTION**

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76 "RESOLVED, that the CITEM 2ND QUARTER 2020 PROJECTS are
77 hereby DEFERRED"

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79 *(Res. No. BM 2020-03-01)*

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81 "RESOLVED, Management Policy on deferment of a project shall be
82 made 2 months prior to its implementation, being in order, is hereby
83 APPROVED"

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85 *(Res. No. BM 2020-03-02)*

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88 This 20th day of March 2020. Pasay City, Philippines
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ATTY. ANNA GRACE I. MARPURI
Corporate Board Secretary