



Republic of the Philippines  
DEPARTMENT OF BUDGET AND MANAGEMENT  
General Solano Street, San Miguel Manila

**CORPORATE OPERATING BUDGET**

Calendar Year 2016

**TO: CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS (CITEM)**

Your Corporate Operating Budget (COB) for Calendar Year 2016 per approved Board Secretary's Certificate dated June 17, 2015 and Supplemental Budget per Board Secretary's Certificate dated March 18, 2016, submitted pursuant to Section 6 of Executive Order (E.O.) No. 518, series of 1979 and Section 19, Chapter 3, Book VI of E.O. No. 292, series of 1987, is hereby approved for a total amount not exceeding **TWO HUNDRED NINETY THREE MILLION FIVE HUNDRED TWELVE THOUSAND PESOS ONLY (P293,512,000)** details of which are shown below:

PARTICULARS	PROPOSAL (a)	APPROVED (b)	VARIANCE (c=b-a)
<b>TOTAL SOURCES:</b>	P <u>298,992,000</u>	P <u>298,992,000</u>	P -
National Government (NG) Equity	195,000,000	195,000,000	-
Corporate Funds	103,992,000	103,992,000	-
<b>TOTAL USES:</b>	P <u>298,992,000</u>	P <u>293,512,000</u>	P (5,480,000)
Personnel Services (PS)	60,492,000	57,293,000	a/ (3,199,000)
Maintenance & Other Operating Exp. (MOOE)	217,500,000	215,219,000	b/ (2,281,000)
Capital Outlays (CO)	21,000,000	21,000,000	c/ -
	P -	P <u>5,480,000</u>	P <u>5,480,000</u>

**Excess/Shortfall**

**Footnotes:**

a/ The PS variance refers to:

**Remarks**

Salaries	P	139,000	} Erroneous computation/over provision on some PS items enumerated based on 102 positions.
Year-End Bonus		12,000	
Productivity Enhancement Incentives		2,597,000	
Life and Retirement Insurance		377,000	
PHILHEALTH Contributions		74,000	
	P	<u>3,199,000</u>	

b/ MOOE level computed considering actual/audited and the previous years and the effects of inflation.

c/ CO is intended for the following:

Building and Structures Outlay	P	2,130,000	
Office Equipment, Furnitures and Fixtures		15,870,000	
Transportation Equipment		<u>3,000,000</u>	
	P	<u>21,000,000</u>	

The amount of P3,000,000 for the acquisition of two (2) units of motor vehilces shall be evaluated pursuant to the provisions of Administrative Order (A.O.) No. 233 as amended by A.O. No. 15 and Budget Circular No. 2016-5 dated August 22, 2016, as well as OP Memorandum No. 9 dated December 14, 2010 and acted upon separately.

The approval of the COB shall be subject to the following conditions:

1. All expenditures, whether for current operating expenditures or COs, shall be made within the limits of available funds realized from corporate receipts, authorized corporate borrowings and National Government budgetary support either in the form of subsidy, equity or loans outlay.
2. Disbursements for personnel amelioration/benefit shall be subject to the pertinent compensation laws, rules and regulations. Such expenditures shall also be conditioned on the relevant General Provisions of Republic Act (R.A.) No. 10717, the FY 2016 General Appropriations Act (ex. Representation and Transportation Allowances under Section 59, General Provisions), or any specific law or approval of the President of the Philippines or Secretary of Budget and Management, as the case maybe.

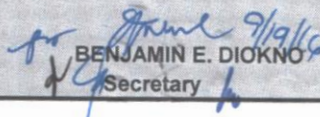
**TO: CENTER FOR INTERNATIONAL TRADE EXPOSITIONS AND MISSIONS (CITEM)**

3. Disbursements for extraordinary and miscellaneous expenses shall be subject to Section 47, General Provisions of R.A. No. 10717.
4. For equipment items per Annual Equipment Procurement Program that require specific clearance/approval from the Agencies concerned (ex. Medium-Term Information and Communication Technology Harmonization Initiative Secretariat for information technology equipment and Office of the President/Department of Budget and Management/Supervising Department for motor vehicles) the same shall be secured before acquisition thereof in accordance with Corporate Budget Circular No. 17 dated February 9, 1996 and National Budget Circular Nos. 446 and 446-A dated November 24, 1995 and January 30, 1998, respectively; Budget Circular No. 2016-5 dated August 22, 2016 and Administrative Order (A.O.) No. 233 dated August 1, 2008, Office of the President Memorandum Circular No. 9 dated December 14, 2010 and A.O. No. 15 dated May 25, 2011, among others.
5. The fiscal discipline measures prescribed under A.O. No. 103 dated August 31, 2004 shall be observed.
6. It is understood that this review action does not authorize any item of expenditure that is prohibited by or inconsistent with the provisions of law.
7. The pertinent laws, rules and regulations including those on compensation, procurement, budgeting, accounting and auditing shall be strictly followed. Compliance with all existing laws, rules and regulations shall be the responsibility of the implementing government corporation.

**Recommending Approval:**

  
**LORENZO G. DRAPETE**  
Director, BMB -C

**Approved:**

  
**BENJAMIN E. DIOKNO**  
Secretary

Date:

cc: The Chairman  
Board of Governors, CITEM

Assistant Commissioner Lourdes M. Castillo  
Commission on Audit (COA) - Central Office  
COA Building, Quezon City

The Resident Auditor  
COA - CITEM

COB-C4-16-0028

**SEP 19 2016**

Department of Budget and Management  
BTS



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